

**ACTION PLAN**  
**COMMUNITY SERVICES AND FACILITIES INITIATIVE**

START DATE	STRATEGY	PRIORITY	STRATEGY INITIATION	BENCHMARK ACTIVITIES	PAGE NUMBER	PRIMARY IMPLEMENTATION RESPONSIBILITY	COST STATEMENT	POTENTIAL FUNDING SOURCES	COMPLETION DATE
	<b>Comprehensive Regional Recreation Program Strategy</b>	High	Municipal Governing Bodies (may be brought forth by the intermunicipal task force or administrators roundtable)		Community Services & Facilities Initiative - 1 to 3				
				CS-1: Approach school district and service area municipalities and recreation service providers to determine interest in Comprehensive Regional Recreation, Parks, and Open Space Plan			No costs		
				CS-2: Prepare and submit grant application for study		Municipal staff or consultant	\$2,500	Shared expense of participating bodies	
				CS-3: Appoint recreation steering committee		Recreation Steering Committee			
				CS-4: Complete Plan			\$60,000 to \$75,000 depends on number of participating municipalities and scope (to be determined)	DCNR Bureau of Recreation and Conservation - Community Conservation Partnerships Program.	
				CS-5: Continue to support efforts towards securing a community center		Northern York County Community and Recreation Center Steering Committee	Based on location and facility requirements	DCNR Bureau of Recreation and Conservation - Acquisition and Development Grants - Community Grant Program, Heritage Parks Program, DCED - Community Development Block Grants, Community Revitalization Program	
	<b>Older Adults Services Programs</b>	High	Dillsburg Senior Activity Center		Community Services & Facilities Initiative - 3	Dillsburg Senior Activity Center	Cost would be minimal - assuming volunteer and Dillsburg Senior Activity Center Staff. If consultant is needed assume \$10,000 -\$12,000.	DCED - Community Services Block Grant Program, County Office of the Aging	
				CS-5: Develop a strategic plan - focus on needs and funding strategy					

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	<b>Volunteer Outreach Program</b>	Low	Northern York School District		Community Services & Facilities Initiative - 4	Ad Hoc Volunteer Program Committee	Dependent on the partnership arranged and content	Contributions from service organizations and in-kind services	
				CS-6: Organize a Program Committee					
				CS-7: Develop a volunteer bank					
				CS-8: Establish publicity and management process					
	<b>Intergovernmental Services / Communications Program Strategy</b>	High	Municipal Governing Bodies (may be brought forth by the intermunicipal task force or administrators roundtable)		Community Services & Facilities Initiative - 4 to 6	Vary depending on communication group	No cost associated with the meeting activities. Costs may be associated with activities that flow out of these discussions.	Funding sources for projects may include from DCED - Local Government Capital Projects Loan Program, Regional Police Assistance Grant Program, Shared Municipal Services Grants Program	
				CS-9: Continue the regular meeting schedule between governing bodies of the school district and municipalities.					
				CS-10: Establish a regular meeting schedule between school district, municipalities, and emergency service providers.					
				CS-11: Establish the Northern Region Administrators Roundtable					
	<b>Dillsburg Area Public Library Strategic Plan</b>	High	Library Board		Community Services & Facilities Initiative - 6 to 7	Library Board	\$5,000 -\$6,000, if a facilitator is needed	York County Library System, Library Operating Funds.	
				CS-12: Continue work on strategic plan, focusing on technology, programming, facility needs, fundraising and partnerships.					

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	<b>Regional Newsletter</b>	Low	Administrators Roundtable		Community Services & Facilities Initiative - 7 to 8	Administrators Roundtable	Dependent on the partnership arrangement and content	Contributions by municipalities and in-kind services	
				CS-13: Determine the best method for distributing the newsletter and frequency					
				CS-14: Determine lead agency					
				CS-15: Complete a trial issue					
	<b>Northern Region Website</b>	Low	Northern York School District	CS-16: Determine best host site	Community Services & Facilities Initiative - 8	Northern York School District	Dependent on the partnership arrangement and content	Contributions by municipalities and in-kind services	
				CS-17: Outline list of information to be included					
				CS-18: Develop plan for initializing and managing the site					