

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES MARCH 16, 2004  
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**ROLL CALL SUPERVISORS**

Robert Schopfer, Kevin Zinn, Calvin Hipp, Jere Rutherford, and Jeffrey Murphy

**ATTENDEES**

Dianne Price, Faye Romberger, Mark Hilson, James Bogar, Jennifer Hipp, Levi Filepas, Esther Warehime, Craig Mellott, Ken Hornbeck, Bob Ingham, Robert Schrift, Carrie Schrift, Hubert Bomberger, Kristen Stagg, Todd Cook and Stan Carpenter

**CALL TO ORDER**

Chairman Robert Schopfer called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 6:35 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

**PUBLIC COMMENT**

Chairman Schopfer called for public comment. There was no public comment.

**THANK YOU RICK BUFFINGTON**

Chairman Schopfer publicly thanked Rick Buffington for running the Television Camera for all of the Planning Commission and Board of Supervisors meetings for the last five years. Rick did this on his own time even after moving out of the Township.

**DILLSBURG YOUTH BASEBALL ASSOC ASKING FOR DONATION TO INSTALL LIGHTS ON RYDER FIELD**

Bob Ingham asked the Board of Supervisors to donate some money to the Dillsburg Youth Baseball Association to install lights on Ryder Field in Dillsburg. A local Commercial Electrical Company donated the lights and the Baseball Association needs to purchase the light poles to mount the lights on. The age group that would be using this field is between 7 - 12 year olds. The lights would benefit about 400 baseball players and 100 softball players.

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**APPROVAL OF MINUTES FROM NOVEMBER 10, 2003 TO MARCH 8, 2004**

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and carried to approve the following Board of Supervisors meeting minutes as submitted:

1. November 10, 2003 Board of Supervisors Work Session Minutes
2. November 18, 2003 Board of Supervisors Minutes
3. December 8, 2003 Board of Supervisors Work Session Minutes

Supervisors Rutherford and Murphy abstained from the vote.

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and carried to approve the November 18, 2003 Board of Supervisors Public Hearing Minutes as submitted.

Supervisors Rutherford and Murphy abstained from the vote.

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and carried to approve the Board of Supervisors December 16, 2003 meeting Minutes contingent upon amending page 2, subject H. Kenneth Myhre Plans, fourth line change the word granted to accept.

Supervisors Rutherford and Murphy abstained from the vote.

It was moved by Supervisor Zinn, seconded by Supervisor Murphy, and unanimously carried to approve the following Board of Supervisors Minutes as submitted:

1. January 5, 2004 Board of Supervisors Re-organizational Minutes
2. January 12, 2004 Board of Supervisors Work Session Minutes
3. January 20, 2004 Board of Supervisors Minutes
4. February 9, 2004 Board of Supervisors Work Session Minutes
5. February 17, 2004 Board of Supervisors Minutes
6. March 8, 2004 Board of Supervisors Work Session Minutes

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**APPROVAL OF MINUTES CONTINUES**

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to approve the February 7, 2004 Board of Supervisors Public Hearing Minutes as submitted.

**APPROVAL TO PAY THE BILLS**

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to approve the payment of the bills up to and including March 16, 2004 totaling \$47,387.31

**POLICE REPORT**

Supervisor Zinn on behalf of Chief John Francis presented the Police Report for the month of February 2004.

**PRELIMINARY PLANS FOR M. KENNETH MYHRE**

It was moved by Supervisor Murphy, seconded by Supervisor Zinn, and unanimously carried to deny the Preliminary Subdivision Plans for M. Kenneth Myhre based on Mark Hilson's, Township Engineer, comment letter dated March 1, 2004, and notify the applicant in writing within 15 days of this action.

**FINAL PLANS FOR PHYLIS J. HOY**

It was moved by Supervisor Murphy, seconded by Supervisor Hipp, and unanimously carried to grant the following waiver requests as listed in Mark Hilson's comment letter dated March 1, 2004:

1. Section 501 & 502 - Preparation and Submission of a Preliminary Plan.
2. Section SO1.b.1S - County Soil Designations. 3. Section 703.b (3) - Cartway widths.
4. Section 708.d - Sidewalks required along property frontage.
5. Section 708.e - Curbs shall be constructed along all existing street frontage.
6. Section 71S.f - Street Trees Landscaping Requirement

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**FINAL PLANS FOR PHYLLIS J. HOY CONTINUES**

It was moved by Supervisor Murphy, seconded by Supervisor Zinn, and unanimously carried to conditionally approve the Final Subdivision Plans for Phyllis J. Hoy contingent upon addressing the following items in Mark Hilson's comment letter dated March 1, 2004:

1. All certificates and signature blocks must be signed and sealed. (Section 601.d.6)
2. Provide a copy of any deed restrictions imposed on the property. We acknowledge the applicant's response that the deed(s) were submitted however no deeds were present in the submission. (Section 501.c)
3. Note whether the steel rebar at the intersection is set or to be set. We acknowledge the applicant's response however the markers must be set.
4. Establish Security for Public Improvements for the installation of the driveway pipe located in the Township's Right-of-Way.

**PRELIMINARY PLANS FOR WINDY HEIGHTS**

It was moved by Supervisor Murphy, seconded by Supervisor Hipp, and unanimously carried to accept the extension of time in which to consider the Preliminary Subdivision Plans for Windy Heights until June 30, 2004.

**ARP DILLS BURG LLC (GIANT) / STRAYER TRACT REZONING REQUEST**

Charlie Courtney, Esquire is representing ARP Dillsburg LLC (Giant). They are requesting to rezone the 36.3 acre tract of land located along Ore Bank Road between U.S. Route 15 and West Siddonsburg Road, known as York County Tax Parcel No. 20-000-PC-0055B and is currently split-zoned Apartment- Office and Commercial-Highway Districts. ARP Dillsburg LLC is proposing to relocate the Apartment-Office District line to create a 9 acre lot closer to West Siddonsburg Road and this would create a 27 acre lot in the Commercial-Highway District closer to U.S. Route 15. With the rezoning ARP Dillsburg LLC is planning to improve Ore Bank Road and install a traffic Signal at their entrance onto Ore Bank Road. They also plan to improve the intersection of Ore Bank Road and West Siddonsburg Road and install a traffic signal. Mr. Courtney stated that the proposed improvements would cost approximately 1.1 million dollars. Mr. Courtney also stated

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**ARP DILLSBURG LLC (GIANT)/ STRAYER TRACT REZONING REQUEST CONTINUES**

that they are planning to install a 125 feet buffer along the Carroll Manor Development. It was moved by Supervisor Murphy, seconded by Supervisor Hipp, and unanimously carried to consider ARP Dillsburg LLC application for re-zoning of this tract of land and forward the request to York County Planning Commission and to the Township Solicitor for comments.

**ORDINANCE NUMBER 2004-155 DELETING THE THREE ACRE EXEMPTION**

Solicitor Hipp has drafted Ordinance Number 2004-155 amending Ordinance Number 91-1993 to modify Article IV, Section 4-101 deleting the three acre exemption. It was moved by Supervisor Hipp, seconded by Supervisor Murphy, and unanimously carried to authorize the Secretary to advertise Ordinance Number 2004-155 and schedule a public hearing and proposed adoption on Tuesday, April 20, 2004 at 6:30 p.m.

**RESOLUTION 2004-07 GOLFVIEW HEIGHTS HOUSE NUMBERING SYSTEM**

It was moved by Supervisor Rutherford, seconded by Supervisor Zinn, and unanimously carried to adopt Resolution 2004-07 setting the official house numbering system for Golfview Heights as submitted.

**PENNSYLVANIA TIPPING FEES INCREASE**

Waste Management is asking the Township to write a letter to Governor Rendell concerning his proposed increase in Pennsylvania tipping fees. No action was taken.

**WEST SHORE COG JOIN AND APPOINT REPRESENTATIVES**

It was moved Supervisor Murphy, seconded by Supervisor Hipp, and unanimously carried to ratify the West Shore Council of Government (COG) By-Laws and proceed to join the West Shore COG.

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to appoint Jeff Murphy as Carroll Township's representative and Dianne Price as the alternate representative to the West Shore COG.

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**911 CENTER OPEN HOUSE**

Department of Emergency Services 911 Communications Center is holding their annual open house Thursday, April 15, 2004 from 10:00 a.m. to 7:00 p.m.

**GEORGE WIRT RESIGNATION AS TOWNSHIP AUDITOR**

It was moved by Supervisor Murphy, seconded by Supervisor Hipp, and unanimously carried to accept the resignation of George Wirt as Township Auditor effective immediately.

**ACTIVE SERVICEMEN LIST**

Supervisor Zinn stated he would like to compile a list of all Carroll Township Residents that are serving in active duty overseas. He doesn't know what we would use the list for, but thought it would be a good idea.

**PUC PUBLIC HEARING**

Chairman Schopfer announced that the PUC will be holding a public hearing here at the Municipal Building on Tuesday, April 6, 2004 at 1:00 p.m... Anyone unable to attend this public hearing should forward their comments to the Township Municipal Building prior to April 6, 2004.

**COMMITTEE REPORTS**

Recreation - Supervisor Rutherford wanted to remind everyone of the Focus Meetings coming up in April. The dates are Saturday, April 3rd and Tuesday, April 6th. The Focus Group needs your input to create the Recreation Plan.

Planning - Supervisor Murphy wanted to remind everyone of the Source Water Protection Round Table on Monday, March 29th.

Police - Supervisor Zinn stated that they are working on a five year plan for the Police Department.

Financial - Supervisor Zinn stated he would like to have a meeting at the end of the first quarter to review the Budget Report.

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**ADJOURNMENT**

It was moved by Supervisor Zinn, seconded by Supervisor Rutherford, and unanimously carried to adjourn the meeting at 8:06 p.m.

Respectfully submitted,