

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
FEBRUARY 17, 2004  
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ROLL CALL	SUPERVISORS – Robert Schopfer, Calvin Hipp, Kevin Zinn, Jere Rutherford, and Jeffrey Murphy  ATTENDEES – Dianne Price, Faye Romberger, Mark Hilson, James Bogar, Jennifer Hipp, Levi Filepas, Esther Warehime, Michael E. Whitzel, Traci Cook, Eric Peters, Todd Cook, Robert Schrift, Carrie Schrift, Kristen Stagg, Rick Caranfa, Corina Garman, Rick Buffington, and Gregory Book.
CALL TO ORDER	Chairman Schopfer called the regularly scheduled work session of the Carroll Township Board of Supervisors to order at 6:51 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
PUBLIC COMMENT	Chairman Schopfer called for public comment. There was no public comment.
APPROVAL TO PAY THE BILLS	It was moved by Supervisor Hipp, seconded by Supervisor Murphy, and unanimously carried to approve the payment of the bills up to and including February 17, 2004 as submitted.
POLICE REPORT	Chief John Francis presented the Police Report for the month of January 2004.
EMERGENCY SERVICES REPORT	Traci Cook presented the Dillsburg EMS 2003 Year End Report and the 2003 Financial Report.  Michael Whitzel presented the Citizen’s Hose Company No. 1 2003 Year End Report.
PRELIMINARY PLANS FOR CHESTNUT HOLLOW	It was moved by Supervisor Murphy, seconded by Supervisor Zinn, and unanimously carried to grant the waiver request for Sections 715.f.2 and 708.d.10 pertaining to sidewalk next to curb (no tree lawn) only in the wetland areas for the Preliminary Subdivision Plans for Chestnut Hollow.

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PRELIMINARY  
PLANS FOR  
CHESTNUT  
HOLLOW  
CONTINUES

It was moved by Supervisor Hipp, seconded by Supervisor Murphy, and unanimously carried to grant the waiver request for Section 1003.L pertaining to storm water pipe design standards for the Preliminary Subdivision Plans for Chestnut Hollows.

It was moved by Supervisor Hipp, seconded by Supervisor Zinn, and unanimously carried to grant the waiver request for Section 1003.B pertaining 25-year design storm for the Preliminary Subdivision Plans for Chestnut Hollow contingent upon design calculations that show a 100-year storm event will be conveyed to the basin without topping the inlets.

It was moved by Supervisor Hipp, seconded by Supervisor Zinn, and unanimously carried to approve the Preliminary Subdivision Plans for Chestnut Hollow contingent upon the Developer providing a copy of the Homeowners Association Agreement showing the street lights will be owned and maintained by the Homeowners Association.

MOUNTAIN CREST  
ESTATES SURETY  
RELEASE

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to release \$38,220.00 from the Mountain Crest Estates surety for improvements completed in the development. This will reduce the surety for this project from \$450,000.00 to \$411,780.00.

PRELIMINARY  
PLANS FOR  
LOCUST HILLS  
TIME EXTENSION

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to accept the time extension to review the Preliminary Subdivision Plans for Locust Hills until April 21, 2004.

GREG GEARHART  
SMALL FLOW  
SEWAGE  
TREATMENT  
FACILITY DENIAL

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried not to support the approval of Greg Gearhart Small Flow Sewage Treatment Facility Planning Module Application based on the applicant's unwillingness to provide the required public liability insurance and an approved agreement with the Township. The Township's Engineer and Solicitor are to complete the necessary paperwork to notify DEP and the Gearharts of this action.

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ZONING HEARING  
BOARD SOLICITOR  
SELECTION FEE

It was moved by Supervisor Zinn, seconded by Supervisor Murphy, and unanimously carried to authorize a fee up to \$125.00 per hour for the Zoning Hearing Board to select the next Zoning Hearing Board Solicitor.

POLICE SURVEY  
FOR POLICE  
OFFICERS

Supervisor Zinn informed the Board of Supervisors that the Police Committee has completed a Police Survey that will be submitted to the Officers this week. As soon as the results are available the Committee will forward them to the Board of Supervisors for review.

DAA UPDATE

Chairman Schopfer updated the Board of Supervisors on the projects scheduled for the Dillsburg Area Authority. The bid proposals for the Yellow Breeches Pump Station should be going out next month. The bid proposals for the Ore Bank Road Pump Station should be going out late spring or early summer 2004. Monroe Township is paying half of the cost of the Pump Station. The Bond issue has come up for discussion again. DAA would like the Township to revisit this issue again, because the numbers could have changed since last year.

LETTER FOR  
MARK HILSON'S  
PERSONNEL  
FOLDER

Supervisor Zinn would like the Township Manager to create a letter to be placed in Mark Hilson's personnel folder at Arro. The Supervisor would like Arro to know how pleased we are with Mark Hilson's performance as Township Engineer.

WEST SHORE COG  
PRESENTATION

Supervisor Murphy informed the Board of Supervisors that he has spoken with Perry Albert a representative of the West Shore COG and he will be coming to the Board of Supervisors Work Session on March 8, 2004 to give a presentation on the West Shore COG.

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ADJOURNMENT

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to adjourn the meeting at 7:50 p.m.

Respectfully submitted,

  
Faye L Romberger, Secretary