

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
NOVEMBER 18, 2003
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ROLL CALL	<p>SUPERVISORS – Gary Brown, Robert Faulkner, Kevin Zinn, Calvin Hipp, and Robert Schopfer</p> <p>ATTENDEES – Dianne Price, Faye Romberger, Mark Hilson, James Bogar, Jennifer Hipp, Ron Stephens, Jeff Murphy, Kristen Stagg, Jack Rhodes, Jere Rutherford, Michael Whitzel, Carrie Schrift, Robert Schrift, Cindy Hensley, Gary Lenker, Roger Watson, Bill Turner, Andrew M. Hagenbuch, Charles Suhr, Mike Lieb, Terry Large, and B. Gearhart</p>
CALL TO ORDER	<p>Chairman Robert Schopfer called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 7:11 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.</p>
PUBLIC COMMENT	<p>Chairman Schopfer called for public comment. There was no public comment.</p>
APPROVAL OF THE OCTOBER 13, 2003 WORK SESSION MINUTES	<p>It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and unanimously carried to approve the October 13, 2003 Board of Supervisors Work Session Minutes as submitted.</p>
APPROVAL OF THE OCTOBER 21, 2003 MINUTES	<p>It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to approve the October 21, 2003 Board of Supervisors Minutes as submitted.</p>
APPROVAL TO PAY THE BILLS	<p>It was moved by Supervisor Schopfer, seconded by Supervisor Faulkner, and unanimously carried to approve the payment of the bills up to and including November 18, 2003 as submitted.</p>
POLICE REPORT	<p>Chief John Francis presented the Carroll Township Police Report for October 2003.</p>
EMERGENCY REPORTS	<p>Mike Whitzel presented the Citizen’s Hose Co. No. 1 and the Emergency Medical Services for the Third Quarter of 2004 reports.</p>

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QUAD ASSOCIATES RE-ZONING REQUEST WITHDRAWN Mark Hilson, Township Engineer, informed the Board of Supervisors that Quad Associates withdrew their re-zoning application.

PRELIMINARY PLAN FOR HOLLY HILL Chairman Schopfer announced that he would be abstaining from all comments and turned the meeting over to the Vice-Chairman Hipp.

It was moved by Supervisor Zinn, seconded by Supervisor Brown, and carried to waive Section 703.c. (3) pertaining to approaches to intersections. Chairman Schopfer abstained from the vote.

It was moved by Supervisor Brown, seconded by Supervisor Zinn, and carried to waive Section 703.j pertaining to the flag lot. Chairman Schopfer abstained from the vote.

It was moved by Supervisor Zinn, seconded by Supervisor Brown, and carried to conditionally approve the Preliminary Subdivision Plans for Holly Hill – 56 Lots contingent upon addressing all the items listed on Mark Hilson’s letter November 6, 2003 on the Final Subdivision Plans. Chairman Schopfer abstained from the vote.

FINAL PLANS FOR SOUTH MOUNTAIN ESTATES PHASE III It was moved by Supervisor Brown, seconded by Supervisor Hipp, and unanimously carried to waive street tree requirement in Phase III and instead plant 56 trees 35 feet apart along Gettysburg Pike (Old Route 15) and Creek Road.

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to conditionally approve the Final Subdivision Plans for South Mountain Estates Phase III contingent upon submitting the recreation fees and surety for the improvements.

JOINT COMPREHENSIVE PLAN It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to authorize the submittal of the Northern York County Region Comprehensive Plan to the reviewing agencies for comments.

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PRELIMINARY
PLANS FOR
H. KENNETH
MYHRE

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to accept the extension granted by Pecora Engineering, on behalf of the owners, for the review of the Preliminary Subdivision Plans for H. Kenneth Myhre until January 31, 2004. The Board agreed this would be the last extension granted unless there is some activity on the plan.

GREENBRIAR
EAST SURETY
REDUCTION

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to approve the reduction of the surety held for the improvements in the Greenbriar East Development by \$150,077.16. This will reduce the surety for this project from the current amount of \$309,872.84 to \$159,795.68.

EQUESTRIAN
MANOR SURETY
REPLACEMENT

It was moved by Supervisor Hipp, seconded by Supervisor Zinn, and unanimously carried to approve the release of the current Letter of Credit from Fulton Bank in the amount of \$111,375.00 for Equestrian Manor and be replaced with Waypoint Bank Irrevocable Standby Letter of Credit No. 100456 as long as it is in the amount of \$134,763.76, which includes a 10% increase allowed by the Carroll Township Subdivision and Land Development Ordinance for the last two years.

GREG GEARHART
SMALL FLOW
TREATMENT
FACILITY

Attorney Charles Suhr is representing Greg Gearhart concerning his proposed Small Flow Treatment Facility. Attorney Suhr is questioning the liability insurance amount of \$1,000,000.00 and asked if the Township would be willing to reduce the amount to \$500,000.00. Attorney Suhr advised Solicitor Bogar that the Agreement between Mr. Gearhart and the Township is acceptable except the liability insurance.

The Board of Supervisors feel that the \$1,000,000.00 liability insurance is reasonable if there is a malfunction of the system and would not reduce the amount to \$500,000.00. Attorney Suhr will get with Solicitor Bogar to try to solve the problems.

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CERTIFIED PUBLIC
ACCOUNTING
FIRM TO PERFORM
TOWNSHIP AUDITS

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to authorize the Secretary to advertise a Resolution to be adopted at the January 5, 2004 Re-organizational Meeting stating that the Township plans to hire a Certified Public Accounting Firm to perform the 2003 and 2004 audits.

RESOLUTION
2003-14
WEST SHORE
TAX BUREAU

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to adopt Resolution 2003-14 designating the West Shore Tax Bureau as its Collection Agent, appointing an Income Tax Officer, and assigning the representative and alternate representative to the Board of Directors of said Bureau. George Wirt will be the representative and Dianne Price will be the alternate representative.

2004 BUDGET
WEST SHORE
TAX BUREAU

It was moved by Supervisor Zinn, seconded by Supervisor Faulkner, and unanimously carried to approve the 2004 Budget for West Shore Tax Bureau as submitted.

YORK COUNTY
QUICK RESPONSE
TEAM DONATION

It was moved by Supervisor Zinn, seconded by Supervisor Faulkner, and unanimously carried to donate \$500.00 to the York County Quick Response Team.

NORTHERN YORK
COMMUNITY
SERVICE
COMMITTEE
COOPERATIVE
AGREEMENT

Supervisor Brown presented the 10th Draft dated November 17, 2003 of the Cooperative Agreement for the Northern York Community Service Committee. Some of the items of concern were:

1. The insurance issues in 4.f. (1), (2), (3), and (4),
2. Who can call a meeting 2.d?
3. The number of members to create a quorum 2.e,
4. The membership appointment 2.a, and
5. The expansion of the Committee 5.b.

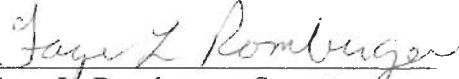
It was recommended that the Northern York Community Services Committee Cooperative Agreement be carried onto the December 8, 2003 Agenda.

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ADJOURNMENT

It was moved by Supervisor Zinn, seconded by Supervisor Brown, and unanimously carried to adjourn the meeting at 8:57 p.m.

Respectfully submitted,


Faye L. Romberger
Faye L. Romberger, Secretary