

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JANUARY 28, 2003
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- ROLL CALL SUPERVISORS: Robert Schopfer, Robert Faulkner, Gary Brown, Calvin Hipp, and Kevin Zinn
- ATTENDEES: Dianne Price, Faye Romberger, Mark Hilson, James Robinson, Esther Warehime, Levi Filepas, Jeff Musser, Charles Erford, Allyn Myers, George Wirt, Glen Campbell, Eric Peters, Jere Rutherford, Stan Carpenter, Sherri Phillips, Jeff Ebersole, and Kristen Stagg
- CALL TO ORDER Chairman Robert Schopfer called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 7:00 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
- PUBLIC COMMENT Chairman Schopfer called for public comment. There were no comments.
- APPROVAL TO PAY It was moved by Supervisor Hipp, seconded by Supervisor THE BILLS Brown, and unanimously carried to approve the payment of the January 2003 bills as submitted.
- POLICE REPORT Cpl. Richard Breski, Jr. presented the Police Report for the month of December 2002. The report is available in the Township Office.
- Supervisor Faulkner asked Cpl. Breski how the four way stops are working at Spring Lane Road and Old Route 15. Cpl. Breski stated that after the red blinking lights were removed there have been several accidents. The Board asked Dianne Price to have the red blinking lights reinstalled for about a month.

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**RADFORD COURT
DENIAL**

It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and unanimously carried to deny the Preliminary Land Development Plan for Radford Court. There has not been any action on this plan for over six months. The reasons for denial are from Mark Hilson's, Township Engineer, review letter dated September 4, 2002 and they are:

1. Subdivision Ordinance Sections: 501.b.10, 501.b.28, 502.b, 1201, 708.c.1, 501.b.27, 708.b.5.b, 708.e, 502.a, 501.b.6 & 8, 711, 501.b.4, 901.B, 903.a.3, 903.a.5, 501.b.15, 703.i, 502.f, 307, 708.b.5c, 708, 501.b.14, 501.b.15 & 34, 501.b.17, 702.b, 703.b.3, 708.c, 708.d, 703.b.2 (Table 2), 703.b.3 (Table 2), 703.g.1, 501.19, 1004.b, 706, 501.b.35, 1102.c, 1101.a & d, 714, 714.d. (z).c.
2. Zoning Ordinance Sections: 9.9.5, 14.3
3. Stormwater: 703.b.6, Article 10, Article 10 & Section 1101.d, Article 10 & Section 903.b, Article 10, Section 1004.b, 1005, and 1004.
4. York County Planning Commission (August 9, 2002 Review Letter): Section 501.b.9, 501.b.10, 8.19.3.4.

**CHESTNUT GROVE
ESTATES DENIAL**

It was moved by Supervisor Zinn, seconded by Supervisor Faulkner, and unanimously carried to deny the Preliminary Subdivision Plan for Chestnut Grove Estates. The reasons for denial are from Mark Hilson's, Township Engineer, review letter dated August 6, 2002 and they are:

1. Subdivision Ordinance Sections: 501.b.6, 501.b.8, 501.b.14, 601.b.15, 501.b.19, 501b.22, 501.b.25, 501.b.28 & 708.c, 1004.b & 14.3, 501.b.19 & 1004.b, 501.b.28, 501.b.32, 501.b.35, 502.a, 703.a.2, 501.b.19, 703.b.2, 703.b.2, 703.b.3, 703.d, 703.d, 703.f.2, 703f.3, 502.g & Article XI, 705.b, 706, 708.b, 714.b.4
2. Zoning Ordinance: Definition of Building Set-back Line page XIV-4, and Lot Width, page XIV-14
3. Stormwater: Article 10 & Section 903.b, Section 710.a, Article 10 & Section 903.b, Section 1004, Article 10 & Section 903.b,
4. York County Planning Commission: Sections 501.b.9, 501.b.10, 501.b.15, 501.b.25, 501.b.22, 501.b.33, 708.d.1.

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**GRANTHAM
CROSSING
SURETY BOND
REDUCTION**

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to reduce the surety bond for Jennifer Lane in the Grantham Crossing Subdivision from \$322,000.00 to \$69,300.00 as per Mark Hilson's, Township Engineer, review letter dated January 15, 2003.

**GREENBRIAR
EAST INSPECTION
MANUEL**

Mark Hilson informed the Board that he has started a construction inspection manual for Greenbriar East for Township use. An inspection report will be submitted to the Township every time they are out for an inspection.

**PSATS
CONVENTION**

No action was taken. The following individuals will attend the PSATS Convention in April: Faye Romberger, Dianne Price, Jo Patton, Gary Brown, and Robert Schopfer.

**APPOINTMENT OF
SEWAGE
ENFORCEMENT
OFFICER**

It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to appointment Gilbert Picarelli as the Primary Sewage Enforcement Office, and Dominic Picarelli as the Alternate Sewage Enforcement Officer.

**HOLDING TANK
FOR HAUBERT
RELEASE BOND**

It was moved by Supervisor Faulkner, seconded by Supervisor Zinn, and unanimously carried to release the surety bond for Haubert Land and Improvement Company for the installation of a temporary holding tank on Lot 9, Whispering Hope Street since the septic system has been installed.

**HOLDING TANK
FOR JEFF MUSSER
46 CARLISLE ROAD**

It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and unanimously carried to grant permission to Jeff Musser Home Builders, Inc. to install a temporary holding tank at 46 Carlisle Road for ninety (90) days contingent upon:

1. Submitting financial bonding at the same amount that was previously set for Haubert Land and Improvement Company
2. Holding tank approved by the Sewage Enforcement Officer
3. Pumping schedule approved by the Sewage Enforcement Officer with reports being submitted to SEO.

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DILLSBURG GIRLS
SOFTBALL ASSOC.
USE OF SOFTBALL
FIELD

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to grant permission to the Dillsburg Girls Softball Association, Inc. to use the softball field at the Municipal Building contingent upon:

1. Providing a Certification of Insurance
2. A list of line officers showing name, address, and telephone numbers
3. Copies of practice and game schedules
4. Organization must coordinate with any other athletic groups using the fields
5. The fields cannot be used on Primary Election Day May 20, 2003.

RESOLUTION
2003-04
OPEN RECORD
POLICY

It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and unanimously carried to adopt Resolution 2003-04 to establish an Open Record Policy and set fees.

RESOLUTION
2003-05
WEST SHORE TAX
BUREAU

It was moved by Supervisor Brown, seconded by Supervisor Zinn, and unanimously carried to adopt Resolution 2003-05 designating the West Shore Tax Bureau as its collection agent, appointing an income tax officer, and assigning the representative and alternate representative to the Board of Directors of said Bureau. Carroll Township's Representatives will be George Wirt and Dianne Price will be the alternate.

LOCAL
GOVERNMENT
ADVISORY
COMMITTEE

It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to appoint Robert Faulkner and Dianne Price as alternate as Carroll Township's Representative on the Local Government Advisory Committee.

HMMS YOUTH
SOCCER
TOURNAMENT

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to grant permission to HMMS Youth Soccer Association to use the Township soccer fields for the Hampden Girls Tournament held on May 24 and 25, 2003 contingent upon

1. Submitting a Certificate of Insurance
2. The hiring of Fire Police during the tournament for parking and to police the area.

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| LAWN MOWING
FOR 2003 | It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to award the lawn mowing for 2003 to Quality Lawn Care for \$140.00 for each time service is provided contingent upon receiving a Certificate of Insurance. |
| EXONERATION
REFUND | No action was taken. The Board asked Dianne Price to check with Madeline Harbold, Tax Collector, to see if this individual had paid in May 2002 and to put this matter on the February 18, 2003 agenda. |
| APPOINTMENT TO
PLANNING
COMMISSION | It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and unanimously carried to re-appoint Roy Fuss to the Carroll Township Planning Commission for a four year term to expire March 1, 2007. |
| RESIGNATION
PLANNING
COMMISSION | It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to accept the resignation of Fred Psolka from the Carroll Township Planning Commission effective February 1, 2003. |
| APPOINTMENT TO
PLANNING
COMMISSION | It was moved by Supervisor Hipp, seconded by Supervisor Brown, and carried to appoint Kevin Zinn to the Carroll Township Planning Commission to fill the unexpired term of Fred Psolka which expires March 1, 2005. Supervisor Zinn abstained from the vote. |
| AMEND
CITIZEN'S
ADVISORY
CHARTER | It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to amend the Citizen's Advisory Charter to change their meeting dates from the second Monday to the third Monday of each month. |
| APPOINTMENT TO
NORTHERN YORK
PARKS &
RECREATION | It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to appoint Bob Ingham to the Northern York Park and Recreation Board to fill the vacant seat which expires January 1, 2006. |

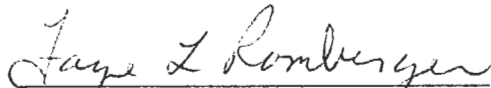
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SET COMPENSATION FOR PLANNING COMMISSION It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and carried to set the compensation for the Carroll Township Planning Commission Members at \$50.00 per month. Supervisor Zinn abstained from the vote.

START UP FEE FOR NORTHERN YORK COMMUNITY CTR It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to commit \$500.00 as a start up payment to the Northern York Community Center when they become established.

ADJOURNMENT It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and unanimously carried to adjourn the meeting at 8:15 p.m.

Respectfully submitted,



Faye L. Romberger, Secretary