

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
AUGUST 11, 2003  
Page 1 of 6**

ROLL CALL                   SUPERVISORS: Gary Brown, Kevin Zinn, Robert Faulkner, Robert Schopfer, and Calvin Hipp

                                  ATTENDEES: Dianne Price, Faye Romberger, Mark Hilson, Jeffrey Murphy, Perry Bates, Jim Creavey, Jere Rutherford, Bob Snyder, Bill Turner, Gary Lenker, and Greg Gearhart

CALL TO ORDER           Chairman Robert Schopfer called the Carroll Township Board of Supervisors Work Session to order at 7:00 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

PUBLIC COMMENT           Chairman Schopfer called for public comment.

                                  Robert Snyder – 96 Pine Street, questioned about the stop signs on Tuckahoe Road and East Greenhouse Road, both stop signs are located in Franklin Township. He stated that no one stops at these stop signs and a Northern Regional Police Officer told him to go to the Franklin Township meeting. Mr. Snyder was hoping that Carroll Township could do something.

BOARD OF SUPERVISORS MINUTES           The Board of Supervisors were given the minutes for the June 9, 2003 Work Session, June 17, 2003 Meeting, and July 15, 2003 Meeting for review and comments. The Supervisors requested that the minutes be put on the August 19, 2003 Agenda.

TRAFFIC STUDY FOR GREENBRIAR LANE & CLEMENS DRIVE           The Board of Supervisors received a Traffic and Engineering Study from York County Planning Commission for Greenbriar Lane and Clemens Drive. The study was not requested by the Township, but the study is recommending a four way stop sign for this intersection. Dianne Price recommended that we request additional information from York County Planning Commission to see what changed at this intersection to warrant a four way stop, since it was not recommended before. Mrs. Price also will contact Dillsburg Borough since two of the four intersections are in the Borough.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
AUGUST 11, 2003  
Page 2 of 6**

ROUTE 15  
BEVERAGE EXPRESS  
REQUEST TO  
RELEASE SURETY

Mark Hilson, Township Engineer, informed the Board of Supervisors that Mr. Scott King, one of the owners of Route 15 Beverage Express, has asked for a surety release for public improvements on this property. Mr. Hilson has done a field inspection of the property and found that a few items still must be addressed. He is recommending that the Board of Supervisors approve a surety reduction from \$14,100.00 to \$1,984.13, a total reduction in surety of \$12,115.87. The Board of Supervisors requested that this item be placed on the agenda for August 19, 2003.

BUILDING KEYS  
NEED TO BE  
RETURNED

There are some building keys out that need to be returned. The Board of Supervisors are recommending that a letter be sent to each individual about returning the key as soon as possible or make a telephone call.

EXONERATION  
REQUEST

Norma Cover is inquiring if there is any thing she can do to exempt her Aunt from paying taxes. Her Aunt received a notice from J.P. Harris that she must pay \$39.30 for Per Capita Taxes. The Board of Supervisor feels there is nothing we can do about the J.P. Harris bill, but she can fill out an exoneration form every year from here on out.

REQUEST FOR A  
FORMAL TRAFFIC  
STUDY OF THE  
U.S. ROUTE 15  
TRAFFIC SIGNAL AT  
ORE BANK ROAD  
AND SPRING LANE  
ROAD

Jill Harry is writing to the Board of Supervisors to formally request a traffic study of the signal operations at the intersection of U.S. Route 15 with Ore Bank Road (to the East) and Spring Lane Road (to the West). She feels this intersection is extremely dangerous. Ms. Harry feels the problem can be solved by adding a left turn arrow on Spring Lane and Ore Bank Road sides of the intersection. To make these changes a traffic study would be required. She has contracted Mr. Davis at PennDOT concerning the traffic study, and he is willing to do it but the request must come from Carroll Township since we own, operate, and maintain the light. Dianne Price stated that since this is the first traffic signal after 581 PennDOT should reevaluate this intersection. She is recommending that the Board of Supervisors request that PennDOT do a formal traffic study of the signal and that they look into installing strobe lights.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
AUGUST 11, 2003  
Page 3 of 6**

CLOSING OF  
RANGE END  
COUNTRY CLUB  
SWIMMING POOL

The Board of Supervisors received a letter from Salinda Boreman concerning the closing of the Range End Country Club Swimming Pool. Supervisor Brown will talk to Mr. Rudy from Franklinton Borough about the pool being available at Northern High School.

PUBLIC SEWER  
PERMIT  
AVAILABLE FROM  
94 LOGAN ROAD

Mr. John Brummer has a public sewer permit available for sale. Mr. Brummer sold the lot that belonged to this sewer permit, but the new owners did not want the sewer permit. Now he is left with the sewer permit valued at \$4200. Mr. Brummer contacted Sheldon Williams to see if DAA would be willing to buy back the permit. Mr. Williams told him with the change in the authority they were unable to do that and the best suggestion he had was to go back to Gary Reihart to see if he would buy back the permit. Mr. Reihart was unwilling to buy the permit. Recently Mr. Brummer found a contractor who is building homes in the area and is willing to buy the permit. He again contacted Mr. Williams and he said he would need the permission of the township to sell the permit. Mr. Brummer contacted Faye Romberger at Carroll Township and she said the permit must stay with 94 Logan Road. Dianne Price is to write a letter to Mr. Brummer informing him that as long as 94 Logan Road is a separate lot a sewer permit is needed. The lot at 94 Logan Road would need to be combined with the adjoining property and a deed restriction placed on the property to make it unbuildable. The Township cannot force the Authority to take the permit back and it cannot be transferred without their approval as long as the lot exist. The issuances of permits are the responsibility of the DAA and not under the Township's jurisdiction.

DASC REQUEST  
TO USE TOWNSHIP  
FIELDS

Dillsburg Area Soccer Club is requesting to use the Township's soccer fields for the Fall, 2003 and Spring 2004. The Board of Supervisors feel that it is time that the Associations that use the fields should pay maintenance fees. Dianne Price is to contact Logan Park Authority to see what their agreement is with DASC and Dillsburg's Baseball Association. The Board of Supervisors requested that this matter be placed on August 19, 2003 Agenda.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
AUGUST 11, 2003  
Page 4 of 6**

DONCO  
REQUEST TO  
WAIVE THE SEWER  
PERMIT  
REQUIREMENT WITH  
BUILDING PERMITS

Donco Construction, Inc. in Dauphin is requesting that the Building Permits for South Mountain Estates not be held up because there is not a sewer permit with the application. Mr. Lenker states that it takes DAA up to a week to review and issue a permit. Donco Construction, Inc. has a unique situation and has paid for and been assigned sewer permits for this project, and that is why he is requesting a waiver from the Township policy. Dianne Price will contact Sheldon Williams at DAA concerning Phase I and Phase II of South Mountain Estates sewer permits. Phase III does not have approval and will not be included at this time.

MADELINE  
HARBOLD  
REQUEST TO  
ATTEND  
CONVENTION

Madeline Harbold, Tax Collector, is requesting for funding to attend the PSTCA 45<sup>th</sup> Annual Convention. Last year the Township paid for the registration fee for the convention. The Board of Supervisors requested that this matter be placed on the August 19, 2003 Agenda.

CARROLL  
MUNICIPAL AUTH.  
TERMINATION

The Carroll Township Municipal Authority has never been terminated. The prior Township Solicitor recommended to the Board of Supervisors not to terminate the Authority. The State is requiring an Audit for 2002. Dianne Price is to look into what is required to terminate the Carroll Township Municipal Authority. The Board of Supervisors requested that this matter be placed on the August 19, 2003 Agenda.

PROPOSED  
ORDINANCES  
ADVERTISED

Dianne Price informed the Board of Supervisors that the Growing Greener Ordinance (Ordinance 2003-147), Nuisance Ordinances (Ordinance 2003-149 and 2003-150), and Stormwater Management Ordinance (Ordinance 2003-148) are advertised and ready for the public hearings and adoption. The Board of Supervisors requested that these matters be placed on the August 19, 2003 Agenda.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
AUGUST 11, 2003  
Page 5 of 6**

PROPOSED  
AMENDMENTS TO  
ZONING  
ORDINANCE

Dianne Price presented to the Board of Supervisors some new amendments to the Carroll Township Zoning Ordinance. The amendments pertain to definitions of Impervious Surface, Impervious Coverage, Lot Coverage, and adding a Section 11.6.1 Zoning Permits. The amendments have been sent to York County Planning Commission for comments. The Board of Supervisors requested that this matter be placed on the August 19, 2003 Agenda.

PERMISSION  
TO PURCHASE TWO  
NEW COMPUTERS  
FOR TWP. OFFICE

Dianne Price is requesting that the Board of Supervisors grant permission to purchase two new computers for the Township Office. The Board of Supervisors asked that the computers be priced out and this matter be placed on the August 19, 2003 Agenda.

ADELPHIA CABLE  
EXTENSION

The Board of Supervisors granted permission to the Chairman of the Board to sign the six month extension for Adelphia Cable.

CARROLL MANOR  
AND BERKSHIRE  
HILLS SEWER  
EXTENSION

Dianne Price and Mark Hilson would like to see more information on the sewer extensions for Carroll Manor and Berkshire Hills. They would like to see what DAA is planning to do about the street restoration in these developments.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
AUGUST 11, 2003  
Page 6 of 6**


SKETCH PLAN

Gary Sweitzer presented a sketch plan for Logan Road Residential Development. Mark Hilson, Township Engineer, recommends that Mr. Sweitzer does the stormwater management first so they know what they are working with. Also the curves on Logan Road need to be addressed. Mr. Hilson commented on the driveways that service the commercial area especially the one that goes onto Logan Road.

ADJOURNMENT

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to adjourn the meeting at 10:00 p.m.

Respectfully submitted,

  
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Faye L. Romberger, Secretary