

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
SEPTEMBER 3, 2002  
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ROLL CALL	SUPERVISORS – Gary Brown, Calvin Hipp, Robert Faulkner, Robert Schopfer, and Kevin Zinn  ATTENDEES – Dianne Price, Faye Romberger, Mark Hilson, Keith A. Kuykendall, Frank A. Ulrich, Stan Carpenter, Scott M. McClintock, Jere Rutherford, George Wirt, Dick Blouch, Joseph Beil, Jeff Murphy, Ed Andrews, and Don Bowers
CALL TO ORDER	Chairman Gary Brown called the regularly scheduled meeting of the Carroll Township Board of Supervisors to order at 7:00 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.
PUBLIC COMMENT	Chairman Brown called for public comments. There were no comments.
ORDINANCE NUMBER 2002-138 CERTIFICATE OF OCCUPANCY	Dianne Price informed the Board that Ordinance Number 2002-138 requiring a Certificate of Occupancy, setting forth the procedure to apply for said certificate and prescribing penalties for failure to obtain a Certificate of Occupancy will be advertised and ready for adoption at the September 17, 2002 meeting.
ORDINANCE NUMBER 2002-139 REPLACING ARTICLE X	Dianne Price informed the Board that Ordinance Number 2002-139 replacing in entirety Article X of the Carroll Township Subdivision and Land Development Ordinance will be advertised and ready for a public hearing on September 17, 2002.
LINC WEBSITE DESIGNS	Mr. Frank Ulrich from LINC (Lobar Internet & Network Consultants) addressed the Board about Website Designs. Mr. Ulrich stated that a 5 page website would cost under \$1,000.00. The Board asked Mr. Ulrich to present a proposal to them at their work session on October 1, 2002.

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**HAAR'S  
MALFUNCTIONING  
SEPTIC SYSTEMS**

Mr. Jan Wiley, Esquire, is representing Haar's Inc. Mr. Wiley informed the Board that the Drive-In and the Auction House both have malfunctioning septic systems. They are working with Carroll Township's Sewage Enforcement Officer (Gil Picarelli) on this matter. Mr. Picarelli is recommending that holding tanks be installed as a temporary fix. The Drive-In can operate until the end of September and the Auction House can operate until January 1, 2003. If these businesses want to open after this time they must be connected to the public sewer system. The Board is requiring that financial security be in place for both holding tanks in the amount of \$7,500.00 per tank.

**RESOLUTION  
2002-19  
SEO FEE  
SCHEDULE**

Dianne Price recommends that the Board adopt these fees for the rest of the year and see how we make out with the reimbursement next year. The Township lost about \$8,000.00 last year. This resolution will increase the current Septic Application Fees and the fee will be paid as you go. The Board recommends that Resolution 2002-19 be placed on the agenda for the September 17, 2002 meeting.

**COMMUNITY  
PLANNING  
CONSULTANTS, INC.  
AGREEMENT**

Natural Land Trust is willing to pay up to \$5,000.00 for a Growing Greener Ordinance. The Board recommends that the Growing Greener Committee review this agreement at their next meeting and report back to the Board at their October 1, 2002 work session meeting so a decision can be made sometime in October.

**DESIGN CRITERIA  
FOR COMMERCIAL  
BUILDINGS**

Dianne Price informed the Board that Mark Hilson will be drafting Design Standards for Commercial Buildings and will have them available for the Planning Commission Members at their September 12, 2002 meeting.

**TRAFFIC SIGNALS  
AGREEMENT**

Dillsburg Borough is proposing a change to the Traffic Signal Agreement. They want Carroll Township to pay in advance (1 year) to maintain the traffic signals along U.S. Route 15. Dianne Price is recommending that the Borough maintain one light and the Township maintain the other light. The Board agreed with this solution. Mrs. Price will contact Dave Witmer about splitting the lights up.

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BRUSTER'S  
ICE CREAM &  
YOGURT  
FINANCIAL  
SECURITY

Bruster's Ice Cream & Yogurt is requesting that the Township release their financial security in the amount of \$2,350.00. Mark Hilson inspected the property and found that some trees were not planted, the concrete survey markers are missing and some erosion items are not completed. Mr. Hilson is not recommending a release at this time. Jeff Murphy questioned why the tables are being placed by the dumpster and why can't we ask them to enclose the dumpster. Mr. Hilson is to ask them to put the dumpster in an enclosure. The Board asked that this matter be placed on the September 17, 2002 agenda.

YORK CTY  
ASSOCIATION OF  
TOWNSHIPS OF THE  
SECOND CLASS  
CONVENTION

The York County Association of Townships of the Second Class Convention will be held on Thursday, November 1, 2002. Act 9 of 1988 allows the Township to pay the full convention registration fee, transportation costs, and \$35.00 per day for township supervisors and other officials if this compensation is authorized by a majority of the Board Members at a public meeting prior to the county convention. Supervisor Schopfer is interested in attending this convention. The Board requested that this item be placed on the September 17, 2002 agenda.

BULK DEICING  
SALT CONTRACT  
2002-2003

The Township received a contract from Cargill Deicing Technology for bulk deicing salt for 2002-2003. The price this year is \$39.37 per ton. Last year the Township paid \$46.22 per ton from the same company. The Board requested that this item be placed on the September 17, 2002 agenda.

TRISTAN DRIVE  
DEDICATION

Mark Hilson inspected Tristan Drive for dedication. He found many items that need to be addressed before the Township takes this road over. Dianne Price informed the Board that she has forwarded Mark's memo to John Brady. Mr. Hilson will be meeting with the contractor next week at the site to go over the comments. Mr. Hilson is recommending that the owner put together a plan on paper what they intend to do to bring the road up to Township Standards. The Board requested that this item be placed on the September 17, 2002 agenda.

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FINAL PLANS FOR  
CHESTNUT  
HOLLOW ESTATES  
PHASE I

Mr. Joseph Beil informed the Board that they are looking at replacing about 1,000 feet of a 4 inch force main with a 6 inch from the Fisher Run Pump Station to the manhole. This will allow them to put sewer into this pump station and get the capacity that they need for this development. They are working with DAA on this matter. Mr. Beil is requesting that Chestnut Hollow Estates Phase I be taken off the September 17, 2002 agenda.

PRELIMINARY  
PLAN FOR  
LOGAN MEADOWS

Dianne Price informed the Board that we just received the revised plans for Logan Meadows today at 4:00 p.m. These plans were to be here about 7 weeks ago. Supervisor Schopfer feels that this plan should be remanded back to the Planning Commission for review. Dianne Price feels that we have to have just cause to remand this plan back to the Planning Commission. The only way to see if there is just cause is for Mr. Hilson to review the revised plans. The Board recommends that Mark Hilson review these plans and place the subdivision on the agenda for the next meeting.

FINAL PLAN FOR  
DOUG & BETH ICE

Mark Hilson informed the Board that Doug and Beth Ice's subdivision plan is going to the Planning Commission on September 12, 2002 and should be ready to come before them at their September 17, 2002 meeting. The Board requested that this item be placed on the agenda if approved by the Planning Commission.

FINAL PLAN FOR  
MARTEL BRADY  
& REILLY LIVING  
TRUST (DAA  
WATER TOWER)

Mark Hilson informed the Board that the Martel Brady & Reilly Living Trust subdivision plan (DAA Water Tower) is going to the Planning Commission on September 12, 2002 and should be ready to come before them at their September 17, 2002 meeting. The Board requested that this item be placed on the agenda if approved by the Planning Commission.

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FINAL PLAN FOR  
GREENBRIAR EAST

Mark Hilson informed the Board that we are still having problems with Lot 5 for this development. We asked that a note be placed on the plan concerning the wetlands on this lot. Mr. Hilson is still questioning if a house can be built on this lot. This is the only real problem and it is holding up the plan to get final approval. They have shown a 10 foot right-of-way to get to Logan Park. This right-of-way does not show a sidewalk, but that can be corrected. The Planning Module approval has not yet been received. The Board asked Mrs. Price to contact Kevin Anderson concerning the problem with Lot 5.

PRELIMINARY  
PLAN FOR  
GOLFVIEW HEIGHTS

Mark Hilson informed the Board that this plan is before the Planning Commission for approval. The Planning Commission is questioning if sidewalks are needed along Golf Course Road. Mr. Anderson is asking for a waiver on these sidewalks. The Board feels that sidewalks should be installed and any future development along this road will be required to install sidewalks.

WINDY HILL PRD  
CONDITIONAL USE

Harry Fox, Jr. has submitted a revised sketch for the Windy Hill PRD. The Board feels this sketch is still not what they are looking for. He is only showing 17 acres for recreation instead of 20 acres. Since he is showing a 100 foot right-of-way for the future bypass for Route 74, he should develop this land as two separate lots on either side of the right-of-way with limited excess onto the Route 74 bypass. The Board recommended that Mr. Fox do a feasibility study for public water and sewer before he goes any further.

TOWNSHIP  
MANAGER  
PAY INCREASE

It was moved by Supervisor Schopfer, seconded by Supervisor Hipp, and unanimously carried to increase Dianne Price's, Township Manager, salary to \$24.00 per hour effective September 2, 2002.

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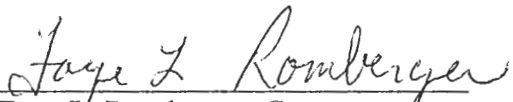
JOINT  
COMPREHENSIVE  
PLAN COMMITTEE  
REAPPOINTMENTS

Donald Bowers is requesting to be appointed to the Joint Comprehensive Plan Committee. There are several members for Carroll Township that have not attended the meetings for several months. Supervisor Schopfer recommend that the Board reappoint all the Joint Comprehensive Plan Committee Members. The Board requested that this matter be placed on the September 17, 2002 agenda.

ADJOURNMENT

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to adjourn the work session at 9:39 p.m.

Respectfully submitted,

  
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Faye L. Romberger, Secretary