

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 19, 2002
Page 1 of 7**

ROLL CALL SUPERVISORS – Robert Faulkner, Gary Brown, Calvin Hipp, Robert Schopfer, and Kevin Zinn

ATTENDEES – Dianne Price, Faye Romberger, John Francis, Stan Carpenter, Traci Cook, Todd Cook, Rick Buffington, Ron Turo, Rick Hedin, Gary Reihart, Don Bowers, Kevin Anderson, John Melham, John Shambaugh, Norman Shelly, Jr., Allyn Myers, Jere Rutherford, Robert Schrif, Carrie Schrif, Levi Filepas, and Esther Warehime

CALL TO ORDER Chairman Brown called the Carroll Township Board of Supervisors Meeting to order at 7:02 p.m. The location of the meeting was held at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

PUBLIC COMMENTS Chairman Brown asked if there were any public comments.

Chief Todd Cook informed the Board that there is a fire company meeting on Thursday, March 21, 2002 at 7:00 p.m. at the Citizen's Hose Fire House. The Fire Company would like to have a representative from Carroll Township present at this meeting. Supervisor Schopfer will attend this meeting.

Also, Chief Cook asked the Board what is the status on the Fire Marshall. Dianne Price stated she will be meeting with Dave Witmer this week. Mr. Witmer is to supply some information concerning this matter.

Fire Boxes were discussed. Allyn Myers stated that the left side of Golf Course Road is Franklinton Fire Company, and Dillsburg Fire Company has the right side. (Turning off Baltimore Street onto Golf Course Road) Dillsburg Fire Company has all of Route 15.

AWARD
PRESENTATION Chairman Brown presented an Appreciation Plaque to Norman H. Shelly, Jr. for his years of service to Carroll Township as a Township Supervisor.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 19, 2002
Page 2 of 7**

APPROVAL OF THE
FEBRUARY 19, 2002
MINUTES

It was moved by Supervisor Schopfer, seconded by Supervisor Faulkner, and unanimously carried to approve the February 19, 2002 Board of Supervisors Meeting Minutes as submitted.

APPROVAL OF THE
MARCH 5, 2002
MINUTES

It was moved by Supervisor Schopfer, seconded by Supervisor Hipp, and unanimously carried to approve the March 5, 2002 Board of Supervisors Work Session Meeting Minutes as submitted.

APPROVAL TO PAY
THE BILLS

It was moved by Supervisor Hipp, seconded by Supervisor Zinn, and unanimously carried to approve the payment of the February 2002 bills in the amount of \$33,017.17 – General Fund, \$177.97 – Street Lighting Fund, and \$2,126.12 – State Fund.

POLICE
DEPARTMENT

Chief Francis presented the Police Report for the month of February 2002. The report is available in the Township Office.

Chief Francis announced that Cpl. Breski and Officer Schreiner has completed their training courses.

Chief Francis stated that Stan Carpenter has approached him about the Northern York County School District requirement that their seniors have to do 20 hours of community service before they can graduate from high school. Mr. Carpenter asked the Chief if he would be able to participate in this program. Chief Francis is checking out the program to see if there is any way the Police Department can participate.

Chief Francis stated that he held a regional police department meeting here at the Carroll Township Municipal Building on March 7, 2002 and the next meeting is scheduled for April 4, 2002 at 7:00 p.m.

Chief Francis stated that he has received several concerns about speeding problems in different areas of the Township. He will put these requests into a rotation plan so all areas will have speed detail some time during the month.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 19, 2002
Page 3 of 7**

POLICE
DEPARTMENT
CONTINUTES

Supervisor Faulkner asked Chief Francis to check out the intersection of Greenbriar Lane and Clemens Lane. The evergreen trees are creating a sight problem at the stop sign. The sight distance is very poor. Chief Francis will check this matter out.

Donald Bowers stated that several residents of Carroll Manor stated at the Planning Commission Public Hearing that Carroll Manor is not posted with a speed limit. Chief Francis will check this out. Dianne Price, Township Manager, stated if the speed limited for these roads are already in our Traffic Ordinance the roads can be posted immediately.

POST SPEED
LIMIT SIGNS
CARROLL MANOR

It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and unanimously carried to post the speed limit signs in Carroll Manor.

SOLICITOR
COMMENT

Solicitor Turo announced that a hearing date has been set for Mr. Gray at the District Justice Office for March 27, 2002 at 11:00 a.m.

Solicitor Turo stated that he received a counter offer on the Adelphia Cable Contract today. He will review this offer and get back to the Board of Supervisors as soon as possible.

Solicitor Turo stated that the Teamsters have received the Boards proposal and there were some things that they do not like. Mr. Turo has received correspondence from the Teamsters and they want to schedule a meeting to go over the contract. Dianne Price and Ron Turo will meet with the Teamster Representatives.

Solicitor Turo stated that they are continuing to work with Logan Park Authority concerning the regional recreation authority.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 19, 2002
Page 4 of 7**

PRELIMINARY
PLAN FOR
LOGAN MEADOWS

Mr. Gary Reihart has granted an extension until April 23, 2002 to review the Preliminary Subdivision Plans for Logan Meadows.

Mr. Reihart questioned the Conditional Use request for Logan Meadows. The Apartment-Office District encroaches into the Residential-Suburban District. A Conditional Use allows townhouses in the R-S district.

Mr. Reihart is requesting that the sewer capacity be assigned to the Planning Module at the Final Plan stage approval instead of at the Preliminary Plan approval. The Board is requesting a letter from DAA stating that the sewer permits are available.

CONDITIONAL USE
PUBLIC HEARING
SCHEDULED FOR
LOGAN MEADOWS

It was moved by Supervisor Schopfer, seconded by Supervisor Zinn, and unanimously carried to schedule a Conditional Use Public Hearing for the appropriate lots in the A-O District that encroach into the R-S District in the Logan Meadows Subdivision Plan for Tuesday, April 16, 2002 at 7:00 p.m.

FINAL LAND
DEVELOPMENT
PLAN FOR
LEER ELECTRIC

It was moved by Supervisor Schopfer, seconded by Supervisor Hipp, and unanimously carried to approve the Final Land Development Plan for Leer Electric as submitted.

JOB DESCRIPTIONS

It was moved by Supervisor Schopfer, seconded by Supervisor Hipp, and unanimously carried to adopt the Job Descriptions as provided by the Township Manager for the Secretary/Treasurer, Administrative Assistant, Road Master, and Equipment Operation/Laborer.

APPOINTMENT OF
ROAD MASTER

It was moved by Supervisor Schopfer, seconded by Supervisor Hipp, and unanimously carried to re-appoint Robert Noss as the Township Road Master.

JUNCTION ROAD
TRAFFIC STUDY

There was no action taken. The York County Planning Commission did a Traffic and Engineering Study on Junction Road. They recommend lowering the speed to 30 MPH. The current speed limit is 35 MPH. Chief Francis recommends that the speed limit stay as it is currently.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 19, 2002
Page 5 of 7**

COMMUNITY MAP It was moved by Supervisor Schopfer, seconded by Supervisor Hipp, and unanimously carried to enter into an agreement with Municipal Publications to produce the Community Map and the Township will pay the postage to mail the maps to the residents.

RESOLUTION
2002-10
SETTING SEPTIC
APPLICATION FEE It was moved by Supervisor Hipp, seconded by Supervisor Zinn, and unanimously carried to adopt Resolution 2002-10 establishing a fee schedule for administration of the Sewage Facilities Act 537 Plan (Septic Application).

RULES FOR
RECOGNIZING
GUESTS The proposed guidelines for recognizing guests at the meetings consists of:

1. Five minute limit for anyone not on the agenda
2. Ten minute limit for anyone on the agenda
3. All public comment taken at one point – no further comments later
4. Public comments must be about an agenda item

Mr. Carpenter commented that about a year ago the Board of Supervisors adopted a Resolution setting guidelines for guests speaking at a meeting. He does not remember ever exceeding that time limit.

Mr. Rutherford commented that in that Resolution the Chairman does have the authority to cutoff the guest that is speaking at any time.

The Township Manager will check the existing Resolution.

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 19, 2002
Page 7 of 7**

EMERGENCY DROUGHT	Supervisor Schopfer stated that the DAA Manager asked that it be announced that the Governor of PA has signed the Emergency Drought and Water Shortage. All customers of the DAA will receive the notice. Supervisor Schopfer asked that the information be placed on the Government Channel.
MENTOR/ADVISORY AND SENIOR PROGRAMS	Stan Carpenter presented the proposal to sponsor a Northern York County School District Senior Program and the Mentor/Advisory Program. Dianne Price will sign the sponsor paper work and will be the contact person.
ENGINEER VACANCY	Chairman Brown addressed the Board concerning the Township Engineer vacancy. Chairman Brown stated that he is working to have a Township Engineer appointed by July 1, 2002. Currently the Township Manager is going to assign the plans to an Engineering Firm for review.
GREENBRIAR EAST	John Melham, consulting engineer for the Greenbriar East Development is requesting that Walter Heine continue to review this subdivision plan. The Greenbriar East Development Plan will be placed on the Board of Supervisors Work Session on April 2, 2002.
JOINT COMPREHENSIVE PLAN COMMITTEE	Supervisor Schopfer stated that the Joint Comprehensive Plan Committee will hold additional meetings in April. They are April 1, 15, and 29 at 7:00 p.m. They are hoping by June to have a zoning map and comprehensive plan ready for adoption.
EXECUTIVE SESSION	Chairman Brown adjourned the meeting at 8:46 p.m. to enter into an Executive Session to discuss contractual items. No business will be conducted after the Executive Session.

Respectfully submitted,

Faye L. Romberger, Secretary