

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
JUNE 4, 2002  
Page 1 of 5**

ROLL CALL                   SUPERVISORS – Gary Brown, Calvin Hipp, Robert Faulkner, Robert Schopfer, and Kevin Zinn

ATTENDEES – Dianne Price, Faye Romberger, Donald Bowers, Jeffrey Murphy, Perry Bates, Edmund Andrews, Chief John Francis, Terry Burger, Don Lavine, Todd Cook, George Wirt, Robert Schrift, Carrie Schrift, Stan Carpenter, and Richard Hedin

CALL TO ORDER           Chairman Brown called the Carroll Township Board of Supervisors Work Session to order at 7:04 p.m. The location of the meeting was held at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

PUBLIC COMMENT           Chairman Brown asked if there were any public comments.

Chief Todd Cook informed the Board that Citizen’s Hose No. 1 wrote a letter to the Dillsburg Borough Authority requesting that the fire hydrate located at Outlook Pointe be moved to the other side of the road. With the present location of this fire hydrate it blocks the road when fire hoses are connected.

Chief Todd Cook also talked to the Board about the fireboxes in Carroll Township. Chief Cook stated that all three Fire Chiefs agreed to the firebox changes, but when the changes came back from York County Control there are several fireboxes that are wrong. Chief Cook asked the Board if he should correct the fireboxes that are wrong. The Board of Supervisors instructed Chief Cook to correct the fireboxes to what the three Fire Chiefs had agreed to and resubmit to York County Control as soon as possible.

Gene Heyman, Pecora Engineering, asked the Board if the plan for Daniel Mikos was approved at the Carroll Township Planning Commission meeting on June 13<sup>th</sup>, would the Board waive the 10 working days requirement and review the plan at the Board of Supervisors June 18<sup>th</sup> meeting. The Board did not have a problem waiving the submitted time as long as everything was there for approval and the Planning Commission approved the plan.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
JUNE 4, 2002  
Page 2 of 5**

TOWNSHIP  
LIABILITY  
INSURANCE  
POLICIES

Dianne Price informed the Board that the Township Liability Insurance Policies are up for renewal. There was about a 30 percent increase in all the policies. The Workmen's Compensation Policy went from \$11,000.00 to \$18,000.00, because of the payroll increase. Mrs. Price would like to decrease the umbrella policy from 5 million to 2 million (\$1,600.00), remove the Heart and Lung coverage of the policy (\$3,700.00), and increase the deductible on the vehicles to \$500.00. The Board of Supervisors did not have a problem with these changes. They asked Mrs. Price to list all the changes and place on the agenda for the June 18<sup>th</sup> meeting.

UPGRADE  
SOFTWARE  
PROGRAM

Dianne Price informed the Board that she has received a proposal from Freedom Systems to upgrade the current software program. The proposal dropped from \$16,995 to \$14,995, because the training hours were dropped from 5 days to 3 days. There could be some reduction on the current support agreement. Freedom Systems software program is on the State Contract.

Supervisor Schopfer asked Mrs. Price to check to see when the current support agreement was paid. The Board asked that this subject be placed on the June 18<sup>th</sup> meeting agenda.

ELECTRIC TO  
SOCCER SHED

The Dillsburg Area Soccer Club would like to run electric and water to the new soccer shed. Extension cords were ran from the maintenance building and the township meeting room for the Memorial Day Tournament. The Board questioned where the gray water would be dispensed. The Board recommends that the Soccer Club draw up a plan showing how they plan to get electric and water to the shed and how they plan to dispense the gray water. The plans should be presented to the Board at a work session.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
JUNE 4, 2002  
Page 3 of 5**

ROSETTA VALLEY PRELIMINARY PLAN      There are a couple of issues that will be going before the Planning Commission next week. There was a letter submitted by the Engineer stating that the Township wanted the dead-end streets. The Board agreed that there should not be any dead-end streets. The Engineer also stated that the Township would prefer a donation to the traffic study fund instead of doing a traffic study. It was agreed upon that a traffic study should not be waived. It looks like Leah, Nursery, and Whispering Hope streets will need to be improved. Another problem is the public sewer line. The plan shows that the force main is located in the state highway right-of-way, which is not allowed. The Board would like to see this project fall under the Growing Greener Ordinance.

TOWNSHIP COMPLAINTS      Dianne Price and Faye Romberger inspected several complaints that were received at the Township concerning high grass, junk cars, and trash on properties. After the inspection it was determined that there will be about six violation letters going out to property owners concerning these matters. The high grass complaints we cannot do any thing about, because we do not have an ordinance to force property owners to mow their grass.

Donald Bowers would like the Township to look at the intersection of Ore Bank Road and W. Siddonsburg Road, because the sight distant is bad with the high weeds.

INTERVIEW FOR TOWNSHIP ENGINEER      Dianne Price presented to the Board a list of applicants for the Township Engineer Position. Mrs. Price recommended three firms to be interviewed to start with. It was agreed upon by the Board to schedule interviews for the Township Engineer position for Wednesday, June 12, 2002 to start at 6:30 p.m. The schedule will be 15 minutes presentation, 15 minutes questions and answers, and 10 minutes break between each interview.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
JUNE 4, 2002  
Page 4 of 5**

REGIONAL POLICE  
DEPARTMENT

Chief John Francis addressed the Board about the Regional Police Department. To be able to stay on target and meet the timetable Chief Francis is recommending that he does the work and submit to the State for review. The Board does not have a problem with Chief Francis doing the work. Chief Francis is concerned that the Township is holding all the assets. Maybe the Township should look into keeping the Department and contract out services to other municipalities. They asked that this be placed on the agenda for the June 18<sup>th</sup> meeting.

DOUG ICE'S  
SKETCH PLAN

Doug Ice would like to subdivide a property along Stoney Run Road into three lots. The original house will be subdivided off and have access to Stoney Run Road. One lot will be a buildable lot and the other lot will be conveyed to Doug Ice's property. The buildable lot will have access to the existing private road. The Board feels that the existing private road would have to be improved from the intersection of Stoney Run Road to the end of the buildable lot. The improvements would have to include curbs and sidewalks. The Board did not have a problem if Mr. Ice would subdivide the original house off and the remaining land is conveyed to Doug Ice.

GREENBRIAR LANE  
& CLEMENS DRIVE  
SIGHT DISTANCE  
PROBLEM


The Township received a letter from the Greenbriar Glen Homeowners Association concerning the sight distance at the intersection of Greenbriar Lane and Clemens Drive. Dianne Price requested that a Traffic Engineer look at this intersection and make a recommendation. Chief Francis agrees that an Engineer should look at this sight and put this issue to rest. At the Supervisors meeting held on May 20, 2002 the Township Solicitor also recommended that a Traffic Engineer look at this sight. The Board agreed to have a Traffic Engineer look at this problem and report back to the Board with his findings.

**CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
WORK SESSION MINUTES  
JUNE 4, 2002  
Page 5 of 5**

ADJOURNMENT

It was moved by Supervisor Hipp, seconded by Supervisor Schopfer, and unanimously carried to adjourn the meeting at 8:31 p.m.

Respectfully submitted,

  
Faye L. Romberger, Secretary