

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
JANUARY 15, 2002
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ROLL CALL SUPERVISORS: Gary Brown, Kevin Zinn, Robert Schopfer,
Robert Faulkner and Calvin Hipp

ATTENDEES: Dianne Price, Faye Romberger, Ron Turo,
Walter Heine, Todd Cook, Michael Whitson, Traci Cook,
Esther Warehime, Levi Filepas, Stan Carpenter, Jere
Rutherford, Eric Peters, Allyn Myers, Bob Ingham, Charles
Grow, Keith Kuykendall, Richard Blouch, Michael Hafer, and
Rick Buffington

CALL TO ORDER Chairman Brown called the regularly scheduled Carroll
Township Board of Supervisors Meeting to order at 7:00 p.m.
The location of the meeting is at the Carroll Township
Municipal Building, 555 Chestnut Grove Road, Dillsburg,
Pennsylvania.

PUBLIC COMMENT Chairman Brown asked if there was any public comment on the
agenda for tonight and if there were any other public
comments.

Mr. Jere Rutherford questioned the Board why the Engineer
and Legal service providers were not on the Agenda at Re-
organization meeting. Chairman Brown stated that the Board
is going to continue with the same service providers at the
same rate as the previous year.

Mr. Robert Ingham, Dillsburg Youth Baseball Association,
questioned the Board if they would be able to fund any of the
construction of the baseball field project out back. The
approximate cost of the project would be about \$25,000.00.
DYBA would have approximately \$5,000.00 into the field with
equipment and fencing. He also asked if there were any
recreation funds available. The Board asked Dianne Price,
Township Manager, to work with Mr. Ingham to look into
volunteer help, and if the Road Crew could do some of the
work. Supervisor Faulkner asked them to connect with Logan
Park Authority to see if they would be interested in helping out.

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APPROVAL TO
PAY THE BILLS

It was moved by Supervisor Hipp, seconded by Supervisor Zinn, and unanimously carried to approve the payment of the bills in the amount of \$33,956.95.

POLICE REPORT

Chief Francis presented the Police Report for the month of December 2001.

Supervisor Faulkner questioned which departments the Carroll Township Police assisted. Chief Francis stated the break down for the assists were three for Upper Allen, three for Northern York County Regional, and one for York Springs.

EMS REPORTS
4TH QUARTER 2001

Chief Cook presented the Citizen's Hose Co. No. 1 Fire Report for the 4th quarter of 2001.

Chief Blouch presented the Franklinton Community Fire Company Fire Report for the 4th quarter of 2001.

Traci Cook presented the Citizen's Hose Co. No. 1 – EMS Report for the 4th quarter of 2001.

COMMITTEE
REPORTS

Mr. Stan Carpenter presented an updated report on the activities of the Carroll Township Citizen's Advisory Committee. The Advisory Committee is looking into the following projects for 2002:

1. Road Side Clean Up Program;
2. Township Newsletter; and
3. Board of Supervisors goals for 2002

Mr. Carpenter advised the Board that there are four (4) vacancies on the Advisory Committee. The Board requested that an advertisement be placed on the Township's Government Channel.

The Officers for the Advisory Committee for 2002 are:

1. Stan Carpenter – Chairman
2. Eric Peters – Vice-Chairman
3. Glenn Campbell – Secretary

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COMMITTEE
REPORTS
CONTINUES

Supervisor Schopfer advised the Board that the next meeting of the Joint Comprehensive Plan is Monday, January 21, 2002 at 7:00 p.m.

Supervisor Schopfer advised the Board that the Dillsburg Area Authority would like to meet with the Carroll Township and the Monroe Township Board of Supervisors to discuss the 537 Plan. Sheldon Williams, DAA's Manager, would like to have the meeting next week. The Board decided that January 22nd (Tuesday), January 23rd (Wednesday) and January 24th (Thursday) would suit at 7:00 p.m. The Board would prefer January 22nd to the other dates. Supervisor Hipp is go back to DAA with the dates.

FINAL PLANS FOR
RICHARD SNARE

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to waive the requirement to submit a Preliminary Plan as per Section 305 of the Carroll Township Subdivision and Land Development Ordinance for Richard Snare.

It was moved by Supervisor Hipp, seconded by Supervisor Schopfer, and unanimously carried to approve the Final Subdivision Plan for Richard Snare – 2 Lots as submitted.

FINAL PLAN FOR
O. CARPENTER

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to waive the requirement to submit a Preliminary Plan as per Section 305 of the Carroll Township Subdivision and Land Development Ordinance for Olivia and Tim Carpenter.

It was moved by Supervisor Faulkner, seconded by Supervisor Schopfer, and unanimously carried to approve the Final Subdivision Plan for Olivia and Tim Carpenter – 3 Lots, but withholding Township signatures until the sewage planning module approval is received from the PA DEP.

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FINAL PLAN FOR
S. STEPHENSON

It was moved by Supervisor Hipp, seconded by Supervisor Zinn, and unanimously carried to approve the Final Subdivision Plan for Sandra M. Stephenson – 3 Lots as submitted.

The applicant is reminded to provide the Township with a deed demonstrating the applicant's transfer of the lot to the adjoining owner at the time a copy of the recorded plan is provided to the Township. (306.d)

SOLICITOR
COMMENTS

Solicitor Turo commented on the following items:

1. Dave Witmer's letter concerning a Fire Marshall for Carroll Township. The Township would need to incorporate a fire prevention code.
2. Mr. Robert Gray has installed a fence without a permit. He is in violation of the Zoning Ordinance. Solicitor Turo will be filing a civic complaint with the District Justice.
3. The trash complaint at 503 Chestnut Grove Road. Solicitor Turo has done a property research and found that Chase Manhattan Bank in Tampa, FL owns this property. Chase Manhattan Bank has not contacted Solicitor Turo concerning the clean up of this property. Solicitor Turo will be filing a civic complaint with the District Justice.
4. Mr. Bressler is parking vehicles where Car-Tak used to be. He does not have a permit to operate at this location. Solicitor Turo will be filing a civic complaint with the District Justice.
5. A revised Cable Contract was mailed to Adelpia on December 17, 2001. Solicitor Turo has not heard anything from Adelpia on this revised contract.
6. Solicitor Turo has received a complete Police Pension document from Conrad Siegel. As soon as the review is completed, Solicitor Turo will forward the document to the Board.

RESOLUTION
2002-06
ADOPTING
MARTEL CIRCLE

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to adopt Resolution 2002-06 adopting the road known as Martel Circle located in South Mountain Estates as a Township Road.

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PSATS STATE
CONVENTION

It was moved by Supervisor Faulkner, seconded by Supervisor Zinn, and unanimously carried to authorize the payment of the registration fees for the State Convention as soon as the bill arrives. There will be four supervisors and three office personnel going to the convention.

SCHEDULE WORK
SESSIONS

It was moved by Supervisor Zinn, seconded by Supervisor Faulkner, and unanimously carried to schedule a work session with the Carroll Township Planning Commission on Wednesday, February 6, 2002 at 6:30 p.m. to discuss revisions to the Subdivision and Land Development Ordinance, Zoning Ordinance, Traffic Study, Impact Fees, and any other topics that might come up.

It was moved by Supervisor Faulkner, seconded by Supervisor Schopfer, and unanimously carried to schedule a work session on Monday, February 4, 2002 at 7:00 p.m. to discuss the goals for 2002 and the agenda for the Planning Commission work session.

DEPUTY TAX
COLLECTOR
APPOINTMENT

It was moved by Supervisor Zinn, seconded by Supervisor Hipp, and unanimously carried to approve the appointment of a Deputy Tax Collector provided that surety is in place and the Board receives the written approval from the provider.

TAX COLLECTOR
FEES FOR SERVICES

The Board asked the Secretary to prepare a resolution for the next meeting to establish the fees that the Tax Collector can charge for services.

LAWN CARE FOR
TOWNSHIP
GROUNDS

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to accept the proposal from Quality Lawn Care, Dillsburg to cut the grass at the Township Municipal Building for \$140.00 per cutting.

RESIGNATION
B. SCHOPFER
ZONING HEARING
BOARD

It was moved by Supervisor Hipp, seconded by Supervisor Faulkner, and carried to accept the resignation of Robert Schopfer from the Zoning Hearing Board effective December 31, 2001. Supervisor Schopfer abstained from the vote.

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REMOVAL FROM
THE CITIZEN'S
ADVISORY
COMMITTEE

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and carried to remove Robert Schopfer and Scott Young from the Carroll Township Citizen's Advisory Committee effective December 31, 2001. Supervisor Schopfer abstained from the vote.

YELLOW BREECHES
GRANT APPLICATION

The Yellow Breeches Watershed Association is asking the Board to support them in their grant application to DEP. The Board has already submitted to Yellow Breeches Watershed Association offering the Township's support. The Board is requesting that a letter be sent to them advising that we have already offered our support on this issue.

EXECUTIVE
SESSION

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to adjourn into an Executive Session at 8:30 p.m. to discuss the Teamsters Contract. No decisions will be made and no business will be conducted after the Executive Session.

Respectfully submitted,


Faye L. Romberger, Secretary