

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
OCTOBER 16, 2001
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ROLL CALL SUPERVISORS – Robert Faulkner, Jere Rutherford, Norman Shelly, Jr., Calvin Hipp and Gary Brown

ATTENDEES – Faye Romberger, Walter Heine, Ron Turo, Stan Carpenter, Todd Cook, Bob Schopfer, Traci Cook, John Brady, Michael E. Whitzel, Richard Blouch, Roger Petrone, Robert Schrift, and Carrie Schrift

CALL TO ORDER Chairman Faulkner called the regularly scheduled Carroll Township Board of Supervisor Meeting to order at 7:08 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

EXECUTIVE SESSION Chairman Faulkner announced that the Board of Supervisors held an Executive Session at 6:00 p.m. tonight to discuss the Township Manager Position and personnel matters. No decisions were made.

PUBLIC COMMENT Bob Schopfer questioned the Board about the teener field.

BOND ISSUE Supervisor Brown stated that the Board has been discussing with Public Financial Management about borrowing money to pay off the building lease and doing some capital projects. At this time the Board needs to decide if they are going to float a bond to do this and how much that bond would be for. The interest rate of the bonds are very low at this time. Supervisor Brown turned the floor over Public Financial Management to explain how this process would work. At this time the Township could borrow \$1.5 million dollars and the monthly fee would be about \$10,000.00.

It was moved by Supervisor Rutherford, seconded by Supervisor Hipp, and unanimously carried to set the bond amount at \$1.5 million.

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**EMERGENCY
REPORTS**

Chief Blouch presented the Franklinton Community Fire Company 3rd quarter Fire Report.

Chief Cook presented the Citizen's Hose No. 1 3rd quarter Fire Report.

Monaghan Township Volunteer Fire Company Fire Report was not available.

Mrs. Cook presented the Dillsburg EMS 3rd quarter report.

**COMMITTEE
REPORTS**

Supervisor Rutherford requested that the U.S. Route 15 Corridor Study be removed from the agenda.

Supervisor Shelly stated the Joint Comprehensive Plan Committee is holding a meeting on October 29, 2001 from 6:00 to 9:00 to discuss the Preliminary Plan. The committee is projecting to have the final report completed within the next 18 months.

Stan Carpenter updated the Board on the activities of the Carroll Township Citizen's Advisory Committee. There are three positions available on this committee. The committee would like to see these vacancies filled by the end of the year.

**RESOLUTION
2001-21
GRANTHAM
CROSSING
PLANNING MODULE**

It was moved by Supervisor Shelly, seconded by Supervisor Brown, and unanimously carried to adopt Resolution 2001-21 to submit Grantham Crossing's Planning Module to the Department of Environmental Protection for its approval as a revision of the "Official Sewage Facilities Plan" of the municipality.

**CHADWICK
MEADOWS
FINANCIAL
SECURITY RELEASE**

It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to authorize the release of \$98,697.00 from the Chadwick Meadows Phase II Financial Security and that \$8,095.00 be retained until the gravel access drives to the storm water management basins are constructed, all property monuments are installed and all township administrative and engineering services are completed.

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**SOLICITOR
COMMENTS**

Solicitor Turo commented on the following items:

- The cable contract is in his hands and should be mailed to Adelphia next week.
- The waste management contract is being worked on and should be out to bid in November.
- New Plan Excel Realty – Dillsburg Shopping Center Expansion – submitted an agreement to Solicitor Turo concerning their contribution to the Carroll Township's Traffic Study Fund. The Board did not agree with the agreement.

**DILLSBURG
SHOPPING CENTER
EXPANSION
TRAFFIC STUDY**

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to authorize Solicitor Turo to write a letter to New Plan Excel Realty Trust, Inc. to inform them that the contribution to the Carroll Township's Traffic Study Fund should be \$10,000.00 without any reductions and the Township will not ask any further questions.

**YELLOW BREECHES
WATERSHED ASSOC.**

It was moved by Supervisor Rutherford, seconded by Supervisors Brown, and unanimously carried to comply with Yellow Breeches Watershed Association concerning their DCNR Rivers Conservation Plan and show support for the Grant Application.

SNOW REMOVAL

Mr. John Brady questioned the Board if they are interested in snow removal service on Tristan Drive. Mr. Brady is willing to pay the Township for the service. The Board of Supervisors are not interested in providing this service.

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ADDITIONAL
SHELVING UNIT
FOR TOWNSHIP
OFFICE

The Township Office is requesting that one additional letter shelving unit be purchased. They are also requesting that pull out reference shelves be purchased. Commonwealth Office Systems, Inc. provided a price of \$2,157.84 for the shelving and \$94.28 each for the letter reference shelves and \$95.36 each for the legal reference shelves.

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried that this item be tabled until after the bond is floated.

2001 FLU SHOTS

It was moved by Supervisor Brown, seconded by Supervisor Hipp, and unanimously carried to pay for the Township Employees to receive the 2001 flu shots at the cost of \$15.00 per person.

HUMANE SOCIETY
2002 AGREEMENT

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to enter into the Annual Municipal Animal Protection Services Agreement for 2002, which the municipality reimburses the Society a per animal fee of \$37.50 per dog or cat brought to the Society, or \$69.00 per dog or cat picked up by the Society and approved by the Chief of Police.

REPAIR SEWER LINE
IN TOWNSHIP
BUILDING

Lobar Associates find that an old cast iron drain pipe in the Police Department is causing the sewer line to back up in the township building. There is a belly in the original cast iron drainpipe. To repair this problem with time & material, not-to-exceed \$3,087.04.

The Board authorized Solicitor Turo to call Paul Hedin to get this work done as soon as possible.

PUCHASE NEW
COMPUTER AND
CD WRITER

It was moved by Supervisor Brown, seconded by Supervisor Hipp, and unanimously carried to authorize the purchase of a new computer and CD writer for the Township Office not to exceed \$1,000.00.

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BULK DEICING
SALT FOR 2002

It was moved by Supervisor Hipp, seconded by Supervisor Shelly, and unanimously carried to authorized the Road Master to order bulk deicing salt from Cargill Salt at \$46.22 per ton and estimated number of tons is 250.

RESIGNATION
JANET GORE
AUDITOR

It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to accept the resignation of Janet Gore from the Township Auditors.

PRIVATE
ACCOUNTING
FIRMS TO AUDIT
TOWNSHIP BOOKS

It was moved by Supervisor Hipp, seconded by Supervisor Shelly, and unanimously carried to authorize the Secretary to contact different Municipalities in the area to see whom they use and get proposals to perform the Township Audits.

ORE BANK ROAD
REPAIR

It was moved by Supervisor Shelly, seconded by Supervisor Faulkner, and unanimously carried to authorize the Road Master to use the township paver and 40 ton of blacktop to repair Ore Bank Road between Mumper Lane and Old York Road.

ADJOURNMENT

It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to adjourn the meeting at 9:11 p.m.

Respectfully submitted,


Faye L. Romberger, Secretary