

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
AUGUST 21, 2001
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ROLL CALL SUPERVISORS – Robert Faulkner, Jere Rutherford, Gary Brown, Calvin Hipp, and Norman Shelly, Jr.

ATTENDEES – Faye Romberger, Walter Heine, Ron Turo, Richard LeBlanc, Terry Burger, Neal Winters, Bob Schopfer, Jeff Murphy, Traci Cook, Kevin Zinn, Bob Ingham, Lawrence Abrams, Don Bowers, Rick Livingston, Mike Brinkasy, Vernon Anderson, Gene Heyman, Perry Bates, Rick Buffington, and Stan Carpenter

CALL TO ORDER The regularly scheduled meeting of the Carroll Township Board of Supervisors was called to order by Chairman Faulkner at 7:04 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, Pennsylvania.

PUBLIC COMMENT Chairman Faulkner entertained for public comment.

Mr. Rickard LaBlanc stated that the visitors section of the Robert F. Bostic Field Stadium will be enlarged and the concession stand will be relocated. Mr. LaBlanc asked the Board of Supervisors if a revised plan for these additions and renovations would have to be re-submitted to the Planning Commission and Board of Supervisors for approval. Supervisor Shelly asked if these were the only changes. Mr. LaBlanc stated except for the changes to the track. Supervisor Rutherford asked if this has any changes to the drainage. Mr. LaBlanc stated it was all included in the original storm water management plan. Supervisor Brown asked if this would have any changes to the total cost of the project. Mr. LaBlanc stated each contractor is responsible to get all permits for each project. The Board of Supervisors feel a revised plan does not have to go before the Planning Commission or Board of Supervisors for review.

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**PUBLIC COMMENT
CONTINUES**

Bob Ingham is representing the Dillsburg Youth Baseball Association. He would like to know what the status is on the construction of the teener field behind the township building. Mr. Ingham stated that the Association is ready to do their part as far as putting up the backstop and putting the dyatab on the field. Mr. Ingham is very concerned that in the Spring they will have to turn boys away because they do not have the playing fields. Chairman Faulkner stated that the Board is waiting for the E & S plan approval from York County Conservation District. Mr. Chris Pecora is out of town until Monday. Chairman Faulkner asked Gene Hayman to have Mr. Pecora contact the Township immediately on his return.

Donald Bowers questioned when the shoulders on Spring Lane Road will be taken care of. He also has a sample newsletter from Upper Allen Township and would like to share it with the Board after the meeting.

Traci Cook, EMS Director, presented the EMS Report for the first six months of the year. There will be a Spaghetti dinner on Saturday, August 25, and Pig Roast on Saturday, September 22. August 22 Mrs. Cook will train the Carroll Township Police Department on the ADU unit. The new ambulance specs are being finalized. The EMS received \$511.00 memorial contribution for Anna Mae Wehler and they are planning to purchase child safety seats for the ambulance. Mrs. Cook will be working on the 2002 budget. Mrs. Cook asked for permission to start working on the EMS call boxes for Carroll Township to be submitted to York County Control. The Board of Supervisors authorized Mrs. Cook to start working on the EMS call boxes.

**APPROVAL OF THE
AUGUST 7, 2001
MINUTES**

It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to approve the August 7, 2001 minutes of the Board of Supervisors meeting as submitted.

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FINAL LAND
DEVELOPMENT
PLAN FOR
BRUSTER'S
ICE CREAM

It was moved by Supervisor Rutherford, seconded by Supervisor Shelly, and unanimously carried to waive the requirement to submit a Preliminary Plan as per Section 305 of the Carroll Township Subdivision and Land Development Ordinance for Bruster's Ice Cream Land Development Plan.

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to set the financial security at \$2,350.00 for Bruster's Ice Cream.

It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to approve the Final Land Development Plan for Bruster's Ice Cream contingent upon addressing the following items:

1. The plan does not contain the seal and signature of the engineer who prepared the plan; and
2. The plan does not contain a signed statement to the effect that the applicant is the owner or equitable owner of the land to be developed and that he or she concurs with the plan, and such signatures must be notarized.

PRELIMINARY PLAN
FOR MOUNTAIN
CREST ESTATES

It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to approve the Preliminary Subdivision Plan for Mountain Crest Estates – 36 Lots contingent upon addressing the following comments:

1. The plan needs to be signed by the owner or equitable owner and that signature must be notarized (501h);
2. A letter from DAA regarding its intent to provide sewer and water service needs to be submitted. Specific design approval would be required at the Final Plan stage (502b);

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PRELIMINARY PLAN FOR MOUNTAIN CREST ESTATES CONTINUES

3. A preliminary Traffic Impact Study has been submitted and reviewed by Mark Lewis, P.E., the Township's traffic consultant. Mr. Lewis is recommending that turning lanes from Mountain Road to U.S. Route 15 are desirable to allow that intersection to operate at acceptable levels (502c and 71b);
4. On sheet 1, the number of proposed lots should be changed from 38 to 36; and
5. The township ordinance provides that a Preliminary Plan approval shall expire in five years after being granted except where a development is projected to be undertaken in phases over a period of years. (304g) In the case where a development is projected over a period of years, the Board of Supervisors may authorize submission of Final Plans by phases of development. (120li) However, any Final Plans submitted for approval five or more years after the Preliminary Plan was approved, must comply with the then current requirements for both Preliminary and Final Plans. (304g)

FINAL LAND DEVELOPMENT PLAN FOR SARAMAMA, LLC

It was moved by Supervisor Shelly, seconded by Supervisor Rutherford, and unanimously carried to waive the requirement to submit a Preliminary Plan as per Section 305 of the Carroll Township Subdivision and Land Development Ordinance for Saramama, LLC Land Development Plan.

It was moved by Supervisor Faulkner, seconded by Supervisor Rutherford, and unanimously carried to waive the requirement that driveways not cross within ten (10') feet of a catch basin.

It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to approve the Final Land Development Plan for Saramama, LLC contingent upon addressing the following items:

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FINAL LAND
DEVELOPMENT
PLAN FOR
SARAMAMA, LLC
CONTINUES

1. The plan is signed by the applicant and notarized (501b8);
2. The driveway easement agreement is approved by the Solicitor prior to plan execution; and

The Board indicated that it is satisfied about the driveway entrance issue (see item 10 of Walter's Memo)

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp to establish the financial security at \$7,800.00 and that it is submitted prior to Township execution of the plan.

FINAL LAND
DEVELOPMENT FOR
GIANT FOOD
STORES

It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to table the review of the Preliminary/Final Land Development Plan for Giant Food and Retail Expansion @ the Dillsburg Shopping Center – New Plan Excel Realty Trust, Inc. for 30 days.

The applicant was asked to provide a preliminary traffic impact study or show whether the previous study done for the Shopping Center will suffice. The applicant provided a Project Narrative, which states that the total shopping square footage will be 152,833 after approval of this expansion. The anticipated traffic volume and improvements to the transportation system were based on a total square footage of 177,400, according to a TRG Traffic Impact Study in 1990. The Commission suggests the Board revisit the possible scheduling of an area-wide traffic study perhaps when the Township's Traffic Engineer (Mark Lewis) indicates the timing of the study is appropriate, in view of PennDOT's study of the Route 15 corridor. It is further suggested that the applicant provide a reasonable contribution toward the anticipated traffic study. Alternatively, the applicant could conduct a new traffic study which incorporates current area traffic counts. Chairman Faulkner will discuss with New Plan Excel Realty Trust about a voluntary contribution toward the anticipated township Traffic Study.

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**TOWNSHIP ROAD
CONSTRUCTION
STANDARDS**

Walter Heine presented a Memorandum to the Board of Supervisors concerning the revisions to the Township Road Construction Standards. Mr. Heine is researching PennDOT's latest standards, information provided by PSATS and typical examples of standards in area municipalities. After completion of his examination, he will provide the Board with a report, including possible alternatives. Supervisor Rutherford asked if these standards are revised, will the Township be required to build roads by these standards. Chairman Faulkner stated once these standards are adopted everyone will have to abide by them.

**STRAYER
BUSINESS CENTER**

Walter Heine informed the Board that the large pipes presently stored east of Ore Bank Road near the Dillsburg Shopping Center are intended to be used to bury 1,200 feet of a little stream from Ore Bank Road to Carroll Drive. Hartman Associates has submitted an E & S Control Plan to York County Conservation District and have received approval. There are five manholes along this area that range from 4 ½ feet to 17 feet deep. Mr. Heine stated that by the Township Ordinances a building permit and Land Development Plan will be required. The Board of Supervisors asked Mr. Heine to contact Hartman Associates to inform them that a Land Development Plan is required before construction can begin.

**RANGE END
MANOR ROAD
IMPROVEMENTS**

Supervisor Rutherford questioned the drainage ditch that was to be put in on Range End Manor Road. Walter Heine is to get in touch with the Road Master concerning this matter. Supervisor Hipp stated that the road is completed except for the shoulders and seeding. Supervisor Rutherford also questioned when was the decision made to pave the whole road. He thought the road was budgeted at about \$14,000.00 to fix the water problem. The estimated final cost to pave the whole road came in at about \$36,000.00. Supervisors Shelly and Hipp stated the decision was made at budget time. Supervisor Rutherford disagreed with this.

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**SOLICITOR
COMMENTS**

Solicitor Turo updated the Board of the following items:

1. The Leroyce Smith property is in the process of being cleaned up by the Bank.
2. Franklin Auto Sales have been notified that he is in violation of his Zoning Hearing Board decision. Mr. Franklin is moving out.
3. Jeff Bressler is now in compliance with his Zoning Hearing Board decision. We are now waiting for final settlement on the fines and costs.
4. Franklinton Borough Police Contract – Solicitor Turo recommends that a meeting be set up with Franklinton, Chairman Faulkner and himself to discuss this matter.
5. Municipal Waste Disposal and Recycling Bid – Solicitor Turo stated that Waste Management is willing to extend our current contract for the last quarter of 2001 to give the Township time to award a new contract. Solicitor Turo asked the Secretary to get a proposal from Waste Management to extend the contract for the next meeting.
6. Supervisor Brown stated that the Supervisors has been in discussion with the Non-Uniform Employees about personnel matters. An employee manual has been discussed. Solicitor Turo stated that most municipalities have created employee handbooks. Solicitor Turo and Secretary Romberger will provide samples of employee handbooks for the next meeting. Supervisor Rutherford questioned why a memo was not presented to the employees concerning this matter. A memo was drafted by Supervisor Shelly and submitted to Solicitor Turo for comments. Solicitor Turo had a problem with some of the wording.

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REFUND TO
BENSON

It was moved by Supervisor Shelly, seconded by Supervisor Brown, and unanimously carried to refund Brian Benson \$100.00 for the unused portion of Septic Application P217336. This application is now void.

RESOLUTION
2001-17
CHADWICK
MEADOWS HOUSE
NUMBERING SYS.

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to adopt Resolution 2001-17 setting the house numbering system for Chadwick Meadows Phase II as submitted.

RESIGNATION
GEORGE WIRT

It was moved by Supervisor Rutherford, seconded by Supervisor Shelly, and unanimously carried to accept the resignation of George Wirt with regret from the Carroll Township Citizen's Advisory Board and the Logan Park Authority.

NO STOPPING
STANDING,
OR PARKING AT
NHS

Acting Chief Sgt. Miller is recommending that the Board of Supervisors amend the Township's Traffic Code Ordinance to delete the No Parking Zone at Northern High School and implement a No Stopping, Standing, or Parking Zone along northbound Rt. 74 between Rt. 194 and Hartman Lane and along southbound Rt. 74 from Golf Course Road to Rt. 194. This change would no longer permit vehicles to stop in that area for any reason. Sgt. Miller stated this amendment is of great importance, because stopping of any vehicle in this area would be extremely dangerous. This request is being made because of lane shifts in this area. Solicitor Turo recommended that this matter be tabled until he has time to review the matter.

AMERICAN
LEGION
CONDITIONAL USE
PUBLIC HEARING

The American Legion Conditional Use Public Hearing scheduled for September 4, 2001 at 6:30 p.m. was cancelled because the Carroll Township Planning Commission tabled this matter at their meeting on August 9. The Board will re-schedule this hearing after the Carroll Township Planning Commission submits its recommendations to the Supervisors.

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APPOINTMENT TO
PLANNING
COMMISSION

It was moved by Supervisor Brown, seconded by Supervisor Hipp, and unanimously carried to appoint Perry Bates to the Carroll Township Planning Commission to fill the unexpired term of Edward Montore which expires March 2004.

GROWING
GREENER
ORDINANCES

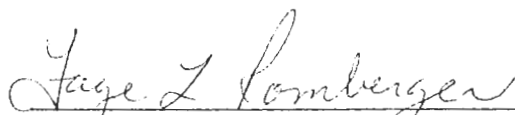
Supervisor Brown has received a copy of the study that was done by Natural Land Trust for Growing Greener Ordinances. Natural Land Trust will do a presentation to the Township to go over their recommendations for about \$300.00 for travel time and expenses. The Carroll Township Planning Commission should be invited to this meeting.

It was moved by Supervisor Shelly, seconded by Supervisor Rutherford, and unanimously carried to grant permission to Supervisor Brown to set up a meeting with Natural Land Trust to discuss the Growing Greener Ordinances.

EXECUTIVE
SESSION

The Board of Supervisors went into an Executive Session at 9:40 p.m. No action will be taken.

Respectfully submitted,


Faye L. Romberger, Secretary