

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 1 of 8

COPY

- ROLL CALL SUPERVISORS – Jere Rutherford, Robert Faulkner, Gary Brown, Norman Shelly, Jr., and Calvin Hipp
- ATTENDEES – Faye Romberger, Rick Buffington, R.D. Carr, Allyn Myers, Madeline Harbold, Don Bowers, Scott Young, Mrs. Rider and Gary Reihart
- CALL TO ORDER The Re-Organizational Meeting of the Carroll Township Board of Supervisors was called to order by Supervisor Faulkner at 7:00 p.m. The location of the meeting is at the Carroll Township Municipal Building, 555 Chestnut Grove Road, Dillsburg, PA 17019.
- APPOINTMENT OF TEMPORARY CHAIRMAN It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to appoint Robert Faulkner as Temporary Chairman.
- ELECTION OF CHAIRMAN It was moved by Supervisor Brown, seconded by Supervisor Hipp, and unanimously carried to elect Jere Rutherford as Chairman of the Board.
- ELECTION OF VICE-CHAIRMAN It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to elect Robert Faulkner as Vice-Chairman of the Board.
- APPOINTMENT OF SECRETARY/TREASURER It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to appoint Faye Romberger as Secretary/Treasurer, setting compensation at \$13.47 per hour and meeting pay at \$50.00 up to two hours, over two hours will be at time and a half rate of pay.
- SET TREASURER BOND It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to set the Treasurer's Bond at \$600,000.00.
- APPOINTMENT OF PART-TIME CLERICAL-OFFICE It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to appoint Josephine Patton as part-time Clerical, setting compensation at \$9.00 per hour.

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 2 of 8

COPY

APPOINTMENT OF  
ROAD MASTER

It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to appoint Robert Noss as Road Master, setting compensation at \$18.57 per hour.

APPOINTMENT OF  
ASSISTANT  
ROAD MASTER

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to appoint Paul King as Assistant Road Master, setting compensation at \$15.44 per hour.

APPOINTMENT OF  
FULL TIME  
HIGHWAY  
EMPLOYEE

It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to appoint Bruce Patton as Full Time Highway Employee, setting compensation at \$12.71 per hour.

SET PAY FOR  
PART-TIME  
HIGHWAY

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to set the compensation for part-time Highway Employees at \$10.59 per hour.

APPOINTMENT OF  
CHIEF OF POLICE

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to appoint James Fishel as Chief of Police, setting compensation at \$49,141.00 per year.

APPOINTMENT OF  
PART-TIME  
POLICE CLERICAL

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to appoint Gene Baptisti as part-time Police clerical, setting compensation at \$12.52 per hour.

SET PAY FOR  
PART-TIME  
POLICE OFFICERS

It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to set the compensation for the Carroll Township Police Department part-time Police Officers at \$11.94 per hour.

APPOINTMENT OF  
TOWNSHIP  
SOLICITOR

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to appoint Ron Turo as Township Solicitor, setting compensation at \$80.00 per hour.

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 3 of 8

COPY

APPOINTMENT OF  
TOWNSHIP  
ENGINEER

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and carried to appoint Walter N. Heine, of Walter N. Heine Associates, Inc. as Township Engineer, setting compensation at:

- Senior Prof. Engineer \$52.00 per hour
- Staff Engineer \$47.00 per hour
- Environmental Specialist \$43.00 per hour
- Engineering Technician \$32.00 per hour
- Drafting \$27.00 per hour
- Secretary \$18.00 per hour

Engineering services for review of plans and field inspections for subdividers and developers, where the Township passes through the costs will be:

- Senior Prof. Engineer \$60.00 per hour
- Staff Engineer \$55.00 per hour
- Environmental Specialist \$43.00 per hour
- Engineering Technician \$32.00 per hour
- Drafting \$27.00 per hour
- Secretary \$18.00 per hour

Supervisor Rutherford voted no.

APPOINTMENT OF  
SUPERVISORS TO  
WORK ON THE ROAD

It was moved by Supervisor Shelly, seconded by Supervisor Faulkner, and unanimously carried to appoint all Supervisors to work on the roads in an emergency. Recommending to the Auditors that the compensation be set at the same rate of pay as the part-time Highway help.

APPOINTMENT TO  
ZONING HEARING  
BOARD

It was moved by Supervisor Brown, seconded by Supervisor Hipp, and unanimously carried to re-appoint Steve Gotwols to the Carroll Township Zoning Hearing Board for a three-year term to expire January 1, 2003.

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 4 of 8

COPY

APPOINTMENT TO  
CARROLL TWP.  
MUNICIPAL AUTH.

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to re-appoint Frank Krammer to the Carroll Township Municipal Authority for a five-year term to expire January 1, 2005.

APPOINTMENT OF  
TOWNSHIP SEWAGE  
ENFORCEMENT  
OFFICER

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and carried to appoint Walter N. Heine Associates, Inc. as Township Sewage Enforcement Officer. The following individuals at Walter N. Heine Associates, Inc. are designated to provide SEO services as appointed Officials with designated positions as specified: Terry Harris, Certified SEO and Thomas Neff, Alternate Certified SEO. The compensation was set at:

- Percolation Test (6 holes) \$160.00
- If fail, each set 6 holes \$160.00
- Deep Soil Probes \$ 75.00
- Permit Application \$125.00
- Final Inspection \$100.00
- Plan Module Execution \$ 75.00
- Inspection On-Lot Mgmt. \$ 40.00
- Malfunction & Complaint \$ 40.00 per hour
- Twp. Admin. Fee \$ 25.00

Supervisor Rutherford voted no.

APPOINTMENT OF  
CARROLL TWP.  
ZONING OFFICER

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to table the appointment of the Carroll Township Zoning Officer until the Board decides how they are going to address the new State Building Codes. Faye Romberger will fill the Zoning Officer position until this decision is made.

APPOINTMENT TO  
CARROLL TWP.  
VACANCY BOARD

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to re-appoint Raymond D. Carr to the Carroll Township Vacancy Board.

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 5 of 8

COPY

- APPOINTMENT TO CARROLL TWP. LOGAN PARK AUTHORITY  
It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to re-appoint James Hess to the Carroll Township Logan Park Authority for a five-year term to expire January 1, 2005.
- APPOINTMENT OF BUILDING JANITOR  
It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to re-appoint Karen Donachie as the Carroll Township Building Janitor, setting compensation at \$55.00 per week.
- APPOINTMENT TO CARROLL TWP. PLANNING COMMISSION  
It was moved by Supervisor Hipp, seconded by Supervisor Brown, and unanimously carried to appoint Jeffrey Murphy to the Carroll Township Planning Commission to fill the unexpired term of Calvin Hipp.
- APPOINTMENT OF CARROLL TWP. TAX COLLECTOR  
It was moved by Supervisor Shelly, seconded by Supervisor Faulkner, and unanimously carried to appoint Madeline Harbold as Carroll Township Tax Collector to fill the unexpired term of Robert L. Grimm.
- CERTIFY DELEGATE TO VOTE AT THE STATE CONVENTION  
It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to appoint Supervisor Jere Rutherford as the voting delegate at the State Convention.
- AUTHORIZE PAYMENT OF REGISTRATION FEES  
It was moved by Supervisor Rutherford, seconded by Supervisor Brown, and unanimously carried to authorized the Secretary to pay the registration fees for the State Convention as soon as the bill arrives to get the discount rate.
- RESOLUTION 2000-02 NAMING DEPOSITORY  
It was moved by Supervisor Rutherford, seconded by Supervisor Brown, and unanimously carried to adopt Resolution 2000-02 naming PNC Bank and PLGIT as the Depositories for the General Fund, State Fund, D.A.R.E. Fund and Street Lighting Fund.

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 6 of 8

COPY

SET MEETING  
DATES

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to set the Supervisors Meeting Dates on the first and third Tuesday of each month at 7:00 p.m.

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to set the following as regular meeting dates:

January 4, January 18, February 1, February 15, March 7, March 21, April 3, April 18, May 2, May 16, June 6, June 20, July 5, July 18, August 1, August 15, September 5, September 19, October 3, October 17, November 6, November 21, December 5, December 19 (Year End Meeting), and January 2, 2001 as the re-organizational meeting.

RESOLUTION 2000-03  
SIGNATURES

It was moved by Supervisor Brown, seconded by Supervisor Hipp, and unanimously carried to adopt Resolution 2000-03 putting Faye Romberger, Township Secretary/Treasurer, on all of the bank accounts and the safe deposit box as the primary signature. All Supervisors will be authorized as the alternate signatures on all the accounts and to be the second signature on the State Fund.

RESOLUTION 2000-04  
POLICE PENSION  
EXEMPTION

It was moved by Supervisor Shelly, seconded by Supervisor Faulkner, and unanimously carried to adopt Resolution 2000-04 to exempt all Police Officers from contributing to the Police Pension Fund for the year 2000.

SET MILEAGE  
REIMBURSEMENT

It was moved by Supervisor Brown, seconded by Supervisor Shelly, and unanimously carried to set the 2000 Mileage Reimbursement for use of private vehicles on Township Business at the same rate as the IRS Standard Business Mileage Rate, which is 32.5 cents per mile for 2000.

APPROVAL TO PAY  
THE BILLS

It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to approve the payment of the remainder of the bills for December 1999.

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 7 of 8

COPY

NON-UNION  
FULL TIME  
BENEFIT

It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to approve the following as paid holidays for all full time employees for the year 2000:

New Year's Day – January 1, President's Day – February 21, Good Friday – April 21, Primary Election – April 4, Memorial Day – May 29, Independence Day – July 4, Labor Day – September 4, General Election – November 7, Thanksgiving Day – November 23, Friday after Thanksgiving – November 24, Christmas Day – December 25, and two (2) personal days.

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to provide following health benefits for all full time employees:

Each employee will be granted 15 sick days a year, and can accumulate a maximum of 120 days. Blue Cross/Blue Shield will be provided for all full time employees.

It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to approve the following vacation days for all full time employees for 2000:

All full time employees will be granted five (5) working days during the first year of employment; ten (10) working days during the second year of employment; fifteen (15) working days during the sixth year of employment; and twenty (20) working days during the tenth year of employment and allowed to carry over five (5) working days from one year to the next.

ANNOUNCEMENTS

Supervisor Rutherford announced that the Carroll Township Planning Commission will be holding a Work Session on January 20, 2000 at 7:00 p.m.

CAMERA OPERATOR

Supervisor Rutherford asked Rick Buffington if he will operate the camera this year. Mr. Buffington accepted.

CARROLL TOWNSHIP  
BOARD OF SUPERVISORS  
RE-ORGANIZATIONAL  
MEETING MINUTES  
JANUARY 4, 2000  
Page 8 of 8

COPY

PUBLIC COMMENT      Madeline Harbold informed the Board that since she has been appointed as Carroll Township's Tax Collector she is not allowed to hold another elected position in the Township, as per Act 69 of 1933, Article IV, Section 404. Ms. Harbold asked the Board to accept her resignation as Auditor.

RESIGNATION  
OF AUDITOR          It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to accept the resignation of Madeline Harbold as Carroll Township Auditor effective immediately.

ADJOURNMENT        It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to adjourn the meeting at 7:24 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Faye L. Romberger, Secretary