

**CARROLL TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
AUGUST 15, 2000
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ROLL CALL

SUPERVISORS: Jere Rutherford, Gary Brown, Norman Shelly, Jr., Calvin Hipp, and Robert Faulkner

ATTENDEES: Faye Romberger, Ron Turo, Roy Fuss, Jean Fuss, Jess Cichocki, Stan Carpenter, Robert Kauffman, Perry Bates, Traci Cook, Jason Bear, Tom Brink, Robert Watts, William McAleer, Joshua McAleer, Carlos Trump, Marshall Dean, R.D. Carr, Allyn Myers, James McGinnis, and Richard Boyjian

CALL TO ORDER

The regularly scheduled meeting of the Carroll Township Board of Supervisors was called to order by Chairman Rutherford at 7:01 p.m. The location of the meeting is at the Lobar Associates Building, 4 Barlo Circle, Dillsburg, Pennsylvania.

PUBLIC COMMENT

Chairman Rutherford asked if anyone in the audience was here tonight to speak about the emergency generator to please wait until that item comes up on the Agenda.

There were no public comments.

APPROVAL OF THE
AUGUST 1, 2000
MINUTES

It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to approve the August 1, 2000 Board of Supervisors meeting minutes as submitted.

Supervisor Rutherford abstained since he was absent.

Supervisor Rutherford questioned if the Mr. Boyjian's issue has been taken care of.

EMS REPORTS

Chief Trump presented the Dillsburg Citizen's Hose Co. No. 1 Fire report for the month of July 2000. There were 4 total calls in Carroll Township, which consisted of 4 accidents.

Mrs. Traci Cook presented the EMS Report for July 2000. There were 25 total calls in Carroll Township, which consisted of 13 emergencies, 2 fires, 9 motor vehicle accidents, and 1 routine.

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EMS REPORTS
CONTINUES

Chief Trump informed the Board that he has scheduled the work session with all the Municipalities for Thursday, August 31, 2000 at 7:00 p.m. The location has not been determined at this time. As soon as he knows where the meeting will be held, he will send a letter to the Township Office. Chief Trump would appreciate if all the Supervisors could be available for this work session.

Mrs. Cook announced that the Dillsburg EMS would be holding a car wash on Saturday, August 26, 2000 from 8:00 a.m. to 1:00 p.m. Also the basket bingo will be held either the weekend before Thanksgiving or the weekend after Thanksgiving. More information will be available later. Mrs. Cook informed the Board that she had attended some training classes last month.

Supervisor Rutherford presented the Monaghan Township Volunteer Fire Company Fire Report for the month of June 2000. There was 1 call in Carroll Township, which consisted of 1 accident.

SOLICITOR
COMMENT

Solicitor Turo had no comments at this time.

EMERGENCY
GENERATOR

Supervisor Rutherford read a letter from Sgt. Miller concerning the emergency generator. Sgt. Miller feels that the Township should have an automatic emergency generator. The current emergency generator is not acceptable, because it is not automatic and someone will need to plug it in and start the generator. This could create an unsafe situation if the police officer has a prisoner. Also, if there is an emergency the police officer will be at the site and will not be able to return to the office to hook up the generator.

Supervisor Rutherford also read a position statement concerning this matter. He also feels that the current emergency generator is not acceptable. He feels that the township needs to be fully automatic with the generator. He looked in the garage to see where the current generator was located. If we would need the generator today, two tractor tires would have to be moved just to get it out. The tractor has the

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EMERGENCY
GENERATOR
CONTINUES

road mower arm attached to it, which would block off a lane of traffic. It would take approximately half an hour to an hour to get electric to the building.

Supervisor Faulkner thanked Sgt. Miller for sending the letter. He feels that the present generator is sufficient for our needs. He feels someone can be trained to hook it up to the tractor. It might not be the best, but for the present time it is sufficient. Supervisor Faulkner asked the Emergency Management Coordinator to supply the Board with the following items:

- Plans from the Emergency Planning Group showing where they are at and what direction they are going in.
- What the Board can do to help them?
- What their goals are?
- Have they developed any SOP as of yet?
- Can the Board see monthly or by-monthly reports as far as where they are at?

Supervisor Rutherford stated to get a stand alone emergency generator supplying 166 AMP would cost \$15,500.00 for a diesel engine, and \$15,100.00 for a propane gas engine. This AMP would not supply electric to the whole building. At this point Lobar has not indicated what this AMP would supply.

Roy Fuss stated the next step up is 250 AMP, which you can add about \$2,000.00 to the price. The company indicated that they would be willing to trade the old one in, but did not know what that amount would be.

Robert Kauffman read a letter from Mr. Michael Fetrow, York County Emergency Management Coordinator. Mr. Fetrow feels the township needs a fixed unit. This unit does not have to supply power to the whole building. A fixed unit will supply power immediately. Mr. Kauffman made the following comments:

- He feels that the generator should be automatic.
- It should supply electric to the Police Department.
- It should supply electric for the Emergency Management to operator a command center.
- It should provide electric power to operator telephones, computers, fax machines, well, coffeepot, and microwave.

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EMERGENCY
GENERATOR
CONTINUES

- The Emergency Management Operation is to be self sufficient for 72 hours.
- Who is going to be put on call to set up the portable unit and what response time will be required?
- Who is going to periodically check the unit and apply maintenance?
- Is the equipment going to be available 24 hours a day seven days a week?

Allyn Myers wanted to know what happened to Lobar supplying the standby unit at no additional cost. He stated that at the last meeting he attended as a Supervisor, Lobar stated that the generator was included in the price. The only thing that was not sure of at that meeting was what size we would need. Mr. Myers stated that the tractor we are depending upon to run the generator is thirty years old.

Mr. Marshall Dean can not believe that Labor and Industry is going to approve the building without some type of emergency lighting system being provided. Lobar should be able to come back with the kWh amount needed to operate the building at a sufficient level. Mr. Dean feels that propane gas is the best type of fuel to operate this unit. The most important items that are needed in an emergency situation are the telephone and some type of lighting.

Supervisor Faulkner summed up the discussion by asking is the generator in the contract price? If not when did it get taken out and why? How big of a generator do we need? How much of the building needs to be on this generator? Until the Board gets these answers, he feels this matter needs to be tabled.

It was moved by Supervisor Shelly, if the stand alone unit is included in the contract with Lobar, then the Board should decide what size is needed and stay with that unit. If the stand-alone unit is not included in the contract, we use the existing generator until such time a stand-alone generator is needed. Motion died for lack of a second.

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EMERGENCY
GENERATOR
CONTINUES

It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to table the decision on the stand-alone emergency generator until more information is available as far as if it is, or is not, included in the contract and what size will be needed.

UPDATE
COLD SPRINGS
ROAD PAVING

Supervisor Shelly has drafted a letter to Handwerk to address the concerns of the Board with the paving of Cold Springs Road. There are several issues added to Walter Heine's letter dated July 20, 2000. This letter will fill the Township's obligation of the contract pursuant to Article 5 of our Agreement and Article 14 of the General Conditions of the contract.

Mr. Stan Carpenter from Cold Springs Road addressed the Board concerning the rolled curb and the crown in the road.

Mr. Allyn Myers wanted to know what the Township Engineer was doing during this time.

Supervisor Rutherford asked Supervisor Shelly what did Handwerk expect to happen after the meeting.

It was moved by Supervisor Faulkner, seconded by Supervisor Hipp, and unanimously carried to authorize Supervisor Shelly to sign the letter to Handwerk with the correction to item number 15 changing center to outer edge.

UPDATE
WEST RIDGE ROAD
PAVING

Supervisor Hipp stated that West Ridge Road is paved except for the shoulders. The Road Crew will be paving the shoulders next week. Supervisor Hipp thinks the road looks real good.

Supervisor Rutherford asked Supervisor Hipp to supply the Board with a detail report after the job is completed. He would like to see an itemized cost showing stones, blacktop, etc. and man power hours.

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UPDATE
WEST RIDGE ROAD
PAVING
CONTINUES

Supervisor Brown would like to know the amount of borrowed time from other Municipalities.

Supervisor Hipp will contact Robert Noss, Road Master, for these reports.

LOGAN ROAD
RELOCATION

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to authorize Robert Noss, Road Master, to get the right-of-way into condition, put topsoil in and plant with grass seed, so the right-of-way can be turned over to Mr. Boyjian for him to maintain.

ROAD
CONSTRUCTION
PROPOSAL

It was moved by Supervisor Shelly, seconded by Supervisor Hipp, and unanimously carried to approve the Road Construction Proposal as a guideline to be used by the Road Master for road projects.

Supervisor Shelly stated that these road construction proposals are to be used only as guidelines.

CONCESSION
STAND PAD

Supervisor Rutherford questioned the size of the concession stand pad and about storing the refrigerator and freezer in the maintenance shed.

Supervisor Shelly stated that the concession stand pad should be 20' X 20'. He also stated that he told the Dillsburg Soccer Association that they could not store the refrigerator and freezer in the shed.

MUTUAL AID
AGREEMENT

Robert Kauffman has reviewed the Franklin Township's Emergency Management Mutual Aid Agreement. He is recommending that the Township Solicitor review this agreement. Mr. Kauffman will supply the Solicitor with a corrected copy of this agreement.

SALE OF
G.S.
COMMUNICATIONS

Supervisor Shelly questioned Solicitor Turo about the sale of G.S. Communications Cable Company. Solicitor Turo is advising the Board to set back and wait for G.S. Communications to get back to us.

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**PROPOSED CHANGE
ORDERS WITH
LOBAR**

No action was taken. Solicitor Turo has written a letter to Lobar Associates concerning this matter. He has requested crystal clear documentation on all change orders, which would include cost and everything that is involved.

Supervisor Brown stated that there is still a problem with the \$13,000.00 bill. This has not been resolved.

Supervisor Rutherford stated that this was to be a turnkey agreement. No money would be paid until the key was turned over to the Township.

Solicitor Turo stated the Township would not issue any checks to Lobar until this matter meets our understanding.

**JOB CONFERENCE
REPORT**

Supervisor Rutherford stated that he had a Job Conference with Lobar on Monday, August 14, 2000. He was informed that Lobar has over 80% of the demolition job completed. Lobar has poured the concrete for the carport/garage area and the administration area. Starting August 28, 2000 a hard hat area will be posted. All visitors must report to the foreman of the job before entering into this area. A mesh fence will be around the area. Unauthorized persons will be prosecuted. Job Conferences will be held the first and third Monday of each month. Supervisor Rutherford requested that Sgt. Miller place this announcement on the Government Channel 21.

Supervisor Faulkner requested that some hard hats be available in the Township Office.

**EQUIPMENT LIST
FOR NEW BUILDING**

Supervisor Rutherford would like Supervisors Brown and Faulkner to meet with the Secretary and Sgt. Miller to start putting together an equipment needs proposal for the new building. For example office equipment, telephone system, computer networking, intercom/public address console, etc. G.S. Communications was at the Township Office today to discuss the system for the meeting room.

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- TRAINING FOR
PLANNING
COMMISSION
MEMBERS
- It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to authorize Roy Fuss, Donald Bowers, and Jere Rutherford to attend the New Land-Use Reform Legislation on August 23, 2000 in Chambersburg and pay the registration fee of \$25.00 per person plus mileage.
- SPEED ON
WARRINGTON
ROAD
- It was moved by Supervisor Shelly, seconded by Supervisor Brown, and unanimously carried to authorize the Secretary to contact York County Planning Commission requesting that they do a traffic study on Warrington Road to see if the speed could be lowered to 25 MPH. A copy of this letter is to go to Chief Fishel.
- WATCH FOR
CHILDREN SIGNS
WARRINGTON ROAD
- The Secretary is to ask York County Planning Commission to look into this request when they are doing the traffic study to see if this area will warrant these signs.
- RESOLUTION
2000-16
DOYLE IVEY
HOUSE NUMBERING
- It was moved by Supervisor Faulkner, seconded by Supervisor Shelly, and unanimously carried to adopt Resolution 2000-16 approving the house numbering system for Doyle Ivey's 4 lot subdivision located on Stoney Run Road.
- DEICING SALT
- The Road Master is to get three phone quotes from other companies to cover us if we should use more than \$4,000.00. The Road Master can estimate total tons for the season with Cargill Salt.
- PENNDOT WINTER
TRAFFIC SERVICE
AGREEMENT
- It was moved by Supervisor Shelly, seconded by Supervisor Brown, and unanimously carried to accept PennDOT's Winter Traffic Service Agreement for Five (5) Years.
- EXECUTIVE
SESSION
- Supervisor Faulkner requested that an Executive Session be scheduled for after the Work Session on Tuesday, August 22, 2000 to talk about the on going Police Contract.
- 2001 BUDGET
- It was moved by Supervisor Shelly, seconded by Supervisor Brown, and unanimously carried to authorize Supervisor Faulkner to start collecting information from the Departments to be used on the 2001 Budget.

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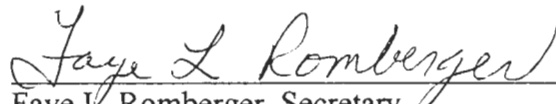
**POLICE SERVICE
CONTRACT**

It was moved by Supervisor Brown, seconded by Supervisor Faulkner, and unanimously carried to authorize Supervisor Shelly to write a letter to Monaghan Township and Franklinton Borough to see what their needs will be and if there are any changes to the terms of the contract for the next two to three years.

ADJOURNMENT

It was moved by Supervisor Shelly, seconded by Supervisor Faulkner, and unanimously carried to adjourn the meeting at 9:50 p.m.

Respectfully submitted,


Faye L. Romberger, Secretary